

BOARD OF SUPERVISORS

Brown County



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EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman
Patrick Buckley, Bernie Erickson, Erik Hoyer,
Tom Sieber, John Van Dyck

EXECUTIVE COMMITTEE

BUDGET MEETING

Monday, October 28, 2019

5:30 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

**** Please Bring Budget Book ****

**** PLEASE NOTE DATE ****

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of October 7, 2019 and Joint Exec and Ed & Rec of October 7, 2019.

****BUDGET REVIEW****

Comments from the Public – Budgetary Items

Non-divisional Budgets

1. Board of Supervisors - Review of 2020 Department Budget.
2. Corporation Counsel - Review of 2020 Department Budget.
 - a) Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Corporation Counsel Department Table of Organization.
3. Executive – Review of 2020 Department Budget.
4. Capital Projects.
5. Debt Service.
6. Taxes, Special Revenues and Certain Internal Service Funds.

Resolutions, Ordinances

7. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Treasurer Department Table of Organization. 19-099R
8. Resolution Approving New or Deleted Positions During the 2020 Budget Process County Clerk and County Board Tables of Organization. 19-084R
9. Resolution Authorizing Full Time Employee Wage Adjustments. 19-117R
10. Resolution Approving Changes to the Brown County Employee Benefits Plan. 19-120R
11. Resolution Establishing Salaries of Certain Elective Officials - County Board Chair, Vice-Chair and Supervisors. 19-119R
12. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Golf Course Department Table of Organization. 19-087R

13. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. *19-080R*
14. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. *19-083R*
15. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. *19-086R*
16. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. *19-097R*
17. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Veterans' Services Department – Table of Organization. *19-098R*
18. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division Table of Organization. *19-090R*
19. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-092R*
20. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-094R*
21. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of Organization. *19-095R*
22. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of Organization. *19-096R*
23. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-100R*
24. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-101R*
25. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-102R*
26. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-108R*
27. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-109R*
28. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-110R*
29. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-111R*
30. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-113R*
31. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-114R*
32. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-115R*
33. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist. *19-121R*
34. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. *19-116R*
35. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. *19-118R*
36. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. *19-088R*
37. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. *19-089R*

38. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. *19-093R*
39. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. *19-103R*
40. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. *19-104R*
41. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. *19-105R*
42. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. *19-106R*
43. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. *19-107R*
44. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Public Works Department Table of Organization. *19-082R*
45. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Land and Water Conservation Department – Table of Organization. *19-081R*
46. Resolution Approving New or Deleted Position During the 2020 Budget Process in the Sheriff's Department Table of Organization. *19-112R*
47. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the District Attorney's Office Table of Organization. *19-123R*

****NON-BUDGET REVIEW****

Legal Bills

1. Review and Possible Action on Legal Bills to be paid.

Resolutions & Ordinances

2. Resolution Expressing Strong Support for Passage of 2019 Senate Bill 5, and 2019 Assembly Bill 5, Which Define County Jailers as Protective Occupation Participants.

Communications

3. Communication from Supervisor Buckley re: Review and Possible Action/Reclassification of the following positions in the Sheriff's Department: Office Manager II, Civilian Evidence Technician, Evidence/Property Specialist and Criminal Analyst. *Referred from Public Safety.*
4. Communication from Supervisors Sieber and Tran re: To amend subsection 2.04(2)(a) of Chapter 2 of the Brown County Code of Ordinances (standing committee chair consecutive term limits). *Referred from October County Board.*

Reports

5. Internal Auditor. (No report)
6. Human Resources Report.
7. Department of Administration Report.
8. County Executive Report.

Closed Session

9. Closed Session: 911 Computer Aided Dispatch (CAD) Contract with Securus and Possible Action Regarding Budget Adjustment Request.
 - a. **Open Session: Motion and Recorded Vote** pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.

- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.
- c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.

Other

- 10. Such other matters as authorized by law.
- 11. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
EXECUTIVE COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Executive Committee was held on Monday, October 7, 2019 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Lund, Supervisor Erickson, Supervisor Sieber, Supervisor Hoyer, Supervisor Van Dyck, Supervisor Buckley, Supervisor Moynihan
Also Present: Corporation Counsel David Hemery, Supervisors Dantine, Lefebvre, Suennen and Tran, Director of Administration Chad Weininger, Internal Auditor Dan Process, District Attorney David Lasee, Victim Witness Program Coordinator Kim Pansier, Assistant Park Director Matt Kriese, other interested parties.

I. Call meeting to order.

The meeting was called to order by Chair Tom Lund at 6:18 pm.

II. Approve/modify agenda.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

III. Approve/modify Minutes of September 9, 2019.

Motion made by Supervisor Hoyer, seconded by Supervisor Sieber to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

Appointment of Citizen Member to Citizens Redistricting Advisory Sub-Committee.

1. Appointment of Daniel O. Theno by Chair Lund to the Citizens Redistricting Advisory Sub-Committee.

Motion made by Supervisor Sieber, seconded by Supervisor Hoyer to approve. Vote taken. **MOTION**

CARRIED UNANIMOUSLY

Review Minutes of:

2 a. Benefits Advisory Committee (July 26, 2019).

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

b. Citizens Redistricting Advisory Subcommittee (September 30, 2019).

Motion made by Supervisor Hoyer, seconded by Supervisor Van Dyck to receive and place on file.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

Legal Bills

3. Review and Possible Action on Legal Bills to be paid.

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Motion made by Supervisor Erickson, seconded by Supervisor Van Dyck to pay the legal bills. Vote taken.
MOTION CARRIED UNANIMOUSLY

Communications

4. Communication from Supervisor Deslauriers re: Pertaining to Brown County Open Records. Because the 2009 Records Retention 'Schedule A' in Brown County Ordinances does not specifically itemize if or how modern forms of communication are saved, I am requesting that Corporation Counsel draft a summary document that will specifically state how Brown County captures and retains emails, text messages, phone call records, videos, and meeting recordings. I am requesting that this summary be presented at the County Board Meeting and be published on the Brown County website.

Please include links to any policies that obligate employees and elected officials to use County owned infrastructure and devices, how open record requests are handled when County infrastructure or devices are not used for official business, and clarification on how the County captures and safeguards records that are deleted by the participant prior to the time frame specified by the records retention 'Schedule A'.

Action at August Executive Cmte: To refer to Corporation Counsel for review and recommendation and bring back results at the regularly scheduled October Executive Committee meeting.

Motion made by Supervisor Sieber, seconded by Supervisor Van Dyck to hold until the December Executive Committee meeting. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Internal Auditor

5. Board of Supervisors Budget Status Financial Report (Unaudited) & Veterans' Recognition Subcommittee Budget Status Report (Unaudited) – August 2019.

Internal Auditor Dan Process informed the County Board Office will likely go over the budgeted amount for travel and training, the majority of which is related to the WCA conference. There are funds available elsewhere in the budget to make up the difference.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

6. 2019 Audit Plan (Status Update).

Process recalled at the last meeting he was asked to bring back the audit plan for 2019 and advise what the status is. The plan in the agenda packet shows the audit plan for 2019 along with what has been done on each of the projects.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to approve as amended. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Corporation Counsel

7. Oral Report.

Corporation Counsel Dave Hemery informed no decision has been received yet on the sales tax litigation but he hopes to have something from the Court in the next 1 – 2 weeks. With regard to the Securis matter, mediation will be held later this month and Hemery hopes to have the mediation done in one day. He will keep the Committee updated. Hemery also talked briefly about the opioid litigation and said it is moving along but he reminded the Committee there are many different classes with many different plaintiffs and many different defendants and he will keep the Committee updated on the class that the County falls under. This is very complicated, but at this time there is nothing significant happening in the class the county falls under, but he will keep the Committee updated when there is something of significance to report.

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Motion made by Supervisor Buckley, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Budget Adjustment

8. Budget Adjustment Request (19-073) – Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.

This budget adjustment is to move \$6,500 savings from Jail/911 Ceiling Tile Replacement to Jail/911 Carpet & Flooring Replacement. Both are sales tax projects.

Motion made by Supervisor Hoyer, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Budget Adjustment Request (19-074) – Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriate.

This budget adjustment is to move savings from HPOD Ceiling Mold Remediation (92,912 sales tax budget, 29,048 non-sales tax budget) to the Duck Creek Fuel System Upgrade (also a sales tax project) as those bids have come in higher than the estimates used to budget this project.

Motion made by Supervisor Sieber, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Budget Adjustment Request (19-085) – Reallocation between two or more departments, regardless of amount.

This budget adjustment is to request funding for the Pamperin Park flood damage. The insurance deductible is \$250,000 since the park is in a flood plain. It is proposed that flood damage be paid for with the \$7,664 of unallocated environmental impact fees received in 2017 that remain in the General Revenues Fund, \$23,852 of environmental impact fees originally set aside for storm water management at the Brown County Research and Business park, and a transfer from the General Fund that was originally approved for the Casualty Insurance Fund.

Motion made by Supervisor Van Dyck, seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Budget Adjustment Request (20-001) – Any increase in expenses with an offsetting increase in revenue.

This budget adjustment includes contract change approval. Stop Loss provider contract change to be awarded to H.C.C. Life Insurance Company. The county is estimating to save \$61,918 in premiums. There will be no offsetting decreases in revenue.

Director of Administration Chad Weininger explained that approving the budget adjustment includes approving the attached contract. The Stop Loss provider is being changed. The same level of coverage will be provided but the premiums will be about \$61,000 less.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to approve the budget adjustment and contract. Vote taken. MOTION CARRIED UNANIMOUSLY

Resolutions & Ordinances

12. Resolution Regarding Table of Organization Change for the District Attorneys' Office Victim/Witness Assistant Program Specialist Positions.

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist.

Motion made by Supervisor Hoyer, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. An Ordinance to Create Chapter 44 of the Brown County Code of Ordinances Entitled “Lobbyist Requirements”.

Motion made by Supervisor Sieber, seconded by Supervisor Hoyer to approve. Vote taken. Ayes: Sieber, Hoyer, Moynihan, Lund, Erickson, Van Dyck Nay: Buckley MOTION CARRIED 6 to 1

15. An Ordinance to Amend Subsection 2.04(2)(A) of Chapter 2 of the Brown County Code of Ordinances (Standing Committee Consecutive Term Limits).

Supervisor Moynihan informed he will not vote for this as he feels it is a solution looking for a problem. He feels when a Supervisor has experience in a specific area, they should serve on a committee related to that experience rather than on a committee they do not have any experience or expertise with.

Supervisor Erickson agreed with Moynihan that experience is very valuable. Constantly switching committees would give a Supervisor some experience, but he feels it goes back to the cliché *jack of all trades, master of none*. When someone stays on a committee for a long time, the learning curve is not there and it is an easy transition with each new term that may bring new members, but there are still the members who have been on the committee for some time that they can follow. For these reasons, Erickson is not in favor of this.

Supervisor Buckley added that the first term on a committee is typically a learning period where you are learning what is going on and how things work. Even in the second term Supervisors are still learning about working with the department heads, etc. and he does not want to see Supervisors being moved around just when they start to figure things out and get comfortable. Buckley understands the intent of this, but also feels it is a solution looking for a problem. He feels it takes 2 – 4 years for a Supervisor to really feel comfortable in working with a Committee.

Erickson added that if a Supervisor wants to know about a specific committee and what is going on, they should go to the committee meetings.

Hoyer feels Supervisors getting expertise in a variety of different areas, in spite of what they could bring to a committee, and learning about the other components of county operations is important.

Supervisor Dantine noted that his district encompasses a portion of the east side of Green Bay that is very farming oriented and it would not be advantageous to have someone not oriented to farming on Land Con Subcommittee because they would not have any idea about the subject matter. He does not feel this ordinance is a good idea.

Supervisor Tran pointed out that in Washington DC the Republican Party put a six year moratorium on who can be chairman of a committee and then they must move on. She feels this ordinance is the way to go.

Motion made by Supervisor Hoyer, seconded by Supervisor Sieber to approve. Ayes: Hoyer, Sieber, Van Dyck Nay: Buckley, Moynihan, Lund, Erickson MOTION FAILED 3 to 4

Department of Administration & Human Resources

16. Director of Administration and Human Resources Oral Report.

Weininger did not have anything to add that was not included in the agenda packet.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

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Closed Session

17. Potential Intergovernmental Agreement for Employee Parking.

a. **Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e., for deliberating or negotiating and conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, regarding potentially entering into an Intergovernmental Agreement for Employee Parking.**

b. **Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(e), the governmental body shall convene into closed session for purposes of deliberating or negotiating and conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, regarding potentially entering into an Intergovernmental Agreement for Employee Parking.**

c. **Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding potentially entering into an Intergovernmental Agreement for Employee Parking.**

Weininger informed there was no need for the Committee to go into closed session because it does not look like the deal the county was trying to work out with the City of Green Bay is going to work. There is a developer to take the site and the county having parking there would only be available for about 60 days. The county will continue to look at parking options and if something else comes up, Weininger will bring that to the Committee. He also talked about the Bank Mutual site and said that with snow removal and other maintenance, it would be cost prohibitive for employees to get inexpensive parking so that site will not work either.

Motion made by Supervisor Sieber, seconded by Supervisor Buckley to receive and place on file Item 17 a, b & c. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Labor Negotiation Strategies Regarding Sheriff's Department Non-Supervisory Employees 2020 Labor Agreement.

a. **Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e., for conducting other specified public business whenever competitive or bargaining reasons require a closed session, in particular, regarding Labor Negotiation Strategies Regarding Sheriff's Department Non-Supervisory Employees 2020 Labor Agreement.**

b. **Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(e), the governmental body shall convene into closed session for purposes of conducting other specified public business whenever competitive or bargaining reasons require a closed session, in particular, regarding Labor Negotiation Strategies Regarding Sheriff's Department Non-Supervisory Employees 2020 Labor Agreement.**

c. **Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding the Sheriff's Department Non-Supervisory Employees 2020 Labor Agreement.**

Hemery informed no closed session is needed on this item. Weininger added that the non-supervisory employees have submitted an offer and the county will soon be submitting their offer. The county is doing their due diligence and looking at comparables and will keep the Committee updated on developments.

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to receive and place on file Item 18 a, b & c. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

19. Such other matters as authorized by law. None.

20. Adjourn.

Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to adjourn at 6:41 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

PROCEEDINGS OF THE BROWN COUNTY
EXECUTIVE COMMITTEE and
EDUCATION AND RECREATION COMMITTEE
(Joint Meeting)

Pursuant to Section 19.84 Wis. Stats., a joint meeting of the Brown County Executive Committee and Brown County Education and Recreation Committee was held on Monday, October 7, 2019 in Room 200 of the Northern Building, 305 E. Walnut St., Green Bay, Wisconsin.

Present:

Executive Cmte: Chair Tom Lund, Supervisor Van Dyck, Supervisor Erickson, Supervisor Moynihan, Supervisor Buckley, Supervisor Hoyer, Supervisor Sieber

Education & Recreation Cmte: Chair Van Dyck, Supervisor Ballard, Supervisor Landwehr, Supervisor Lefebvre, Supervisor Suennen

Also Present: Supervisors Dantinne, Schadewald and Tran, Director of Administration Chad Weininger, Corporation Counsel Dave Hemery

I. Call to Order.

Executive Cmte: Chair Tom Lund called the meeting to order at 5:30 pm.

Education & Recreation Cmte: Chair John Van Dyck called the meeting to order at 5:30 pm.

II. Approve/Modify Agenda.

Executive Cmte:

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Education & Recreation Cmte:

Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Closed Session

1. Potential Sale of Golf Course Parcels on or after 10-17-2019.

a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e., for deliberating or negotiating the sale of public properties, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, regarding the potential sale of Brown County Golf Course parcels on or after 10-17-2019.

b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(e), the governmental body shall convene into closed session for purposes of deliberating or negotiating the sale of public properties, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, regarding the potential sale of Brown County Golf Course parcels on or after 10-17-2019.

c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding the potential sale of Brown County Golf Course parcels on or after 10-17-2019.

Executive Cmte:

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to enter into closed session. Roll Call Vote Taken – Ayes: Moynihan, Erickson, Lund, Van Dyck, Hoyer, Sieber. Vote taken. MOTION CARRIED UNANIMOUSLY

Education & Recreation Cmte:

Motion made by Supervisor Suennen, seconded by Supervisor Landwehr to enter into closed session. Roll Call Vote Taken – Ayes: Suennen, Landwehr, Van Dyck, Lefebvre, Ballard. MOTION CARRIED UNANIMOUSLY

Supervisor Buckley entered the meeting at 5:35 pm. Supervisor Tran also entered the meeting during the closed session.

Executive Cmte:

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to return to regular order of business. Roll Call Vote Taken – Ayes: Moynihan, Sieber, Van Dyck, Erickson, Lund, Hoyer, Buckley. MOTION CARRIED UNANIMOUSLY

Education & Recreation Cmte:

Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to return to regular order of business. Roll Call Vote Taken – Ayes: Ballard, Lefebvre, Suennen, Van Dyck, Landwehr. MOTION CARRIED UNANIMOUSLY

Executive Cmte:

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to direct Corporation Counsel to proceed as discussed in closed session. Vote taken. MOTION CARRIED UNANIMOUSLY

Education & Recreation Cmte:

Motion made by Supervisor Ballard, seconded by Supervisor Suennen to direct Corporation Counsel to proceed as discussed in closed session. Vote taken. Ayes: Ballard, Suennen, Van Dyck, Lefebvre Nay: Landwehr. MOTION CARRIED 4 to 1

2. Such other matters as authorized by law. None.
3. Adjourn.

Education & Recreation Cmte:

Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to adjourn at 6:16 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Executive Cmte:

Motion made by Supervisor Hoyer, seconded by Supervisor Moynihan to adjourn at 6:16 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS
IN THE CORPORATION COUNSEL DEPARTMENT TABLE OF ORGANIZATION

WHEREAS, a table of organization request was submitted by the Corporation Counsel Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a one (1.0) Assistant Corporation Counsel position in the Department’s table of organization; and

WHEREAS, the one (1.0) Assistant Corporation Counsel position has assumed additional tasks on a case by case basis regarding Children’s Court coordination, coauthoring/rewriting the state GAL Handbook, and chairing a state mandated committee. In addition, this position *and* another Assistant Corporation Counsel *and* a Paralegal all recently moved to the Sophie Beaumont Building, and this position now supervises those other subordinates (the other Assistant Corporation Counsel and Paralegal that moved). This position now completes payroll tasks as well as subordinate employee evaluations, none of which are listed in this position’s current job description, which if this request is approved, will be revised to create the “Lead” Assistant Corporation Counsel position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Assistant Corporation Counsel position, and the addition of one (1.0) Lead Assistant Corporation Counsel position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and

2a

below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Assistant Corporation Counsel position, and add one (1.0) Lead Assistant Corporation Counsel position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Corporation Counsel

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Corporation Counsel \$33.85/hr Position #101.570.016 Hours: 2,096	1.0	Deletion	(\$70,950)	(\$28,852)	(\$99,802)
Lead Assistant Corporation Counsel \$35.05/hr Position 101.570.016 Hours: 2,096	1.0	Addition	\$73,465	\$29,239	\$102,704
Reduction of books, periodicals, and subscriptions expenditures					(\$2,902)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-091R
Authored by Human Resources
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-23-2019
REQUEST TO: Executive Committee and County Board
MEETING DATE: 10/28/19 & 11/6/19, Respectively
REQUEST FROM: David Hemery
Corporation Counsel

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE CORPORATION COUNSEL DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

This position has assumed additional tasks on a case by case basis regarding Children's Court coordination, coauthoring/rewriting the state GAL Handbook, and chairing a state mandated committee. In addition, this position *and* another Assistant Corporation Counsel *and* a Paralegal all recently moved to the Sophie Beaumont Building, and this position now supervises those other subordinates (the other Assistant Corporation Counsel and Paralegal that moved). This position now completes payroll tasks as well as subordinate employee evaluations, none of which are listed in this position's current job description, which if this request is approved, will be revised to create the "Lead" Assistant Corporation Counsel position.

ACTION REQUESTED:

Delete 1.0 Assistant Corporation Counsel Position
Add 1.0 Lead Assistant Corporation Counsel Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

2a

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS
IN THE TREASURER DEPARTMENT TABLE OF ORGANIZATION

WHEREAS, a table of organization request was submitted by the Treasurer Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (1.00) Account Clerk I position in the Department’s table of organization; and

WHEREAS, the Account Clerk I position has taken on new duties over the past couple of years which now classifies the position as an Account Clerk II; and

WHEREAS, Human Resources in conjunction with the Department recommends the following changes to the Department’s table of organization: the deletion of a (1.00) Account Clerk I position in pay grade D2 in the classification and compensation plan, and the addition of a (1.00) Account Clerk II position in pay grade E2 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete a (1.00) Account Clerk I position in pay grade D2 of the classification and compensation plan, and add a (1.00) Account Clerk II position in pay grade E2 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Treasurer

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Account Clerk I \$17.56/hr Position 101.041.080 Hours: 1,965	1.0	Deletion	(\$34,505)	(\$5,301)	(\$39,806)
Account Clerk II \$18.38/hr Position 101.041.080 Hours: 1,965	1.0	Addition	\$36,117	\$5,550	\$41,667
Reduction in Contracted Services					(\$1,100)
Reduction in Overtime					(\$761)
Annualized budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-099R
Authored by Treasurer's Office
Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10/10/19, 10/28/19, 11/6/19, Respectively
REQUEST FROM: Paul Zeller
Treasurer

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE TREASURER DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The current Account Clerk I has taken on additional duties which reclassifies the position now as an Account Clerk II.

ACTION REQUESTED:

Delete 1.0 Account Clerk 1; Add 1.0 Account Clerk II

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? reduction in overtime and contracted services
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS
COUNTY CLERK AND COUNTY BOARD TABLES OF ORGANIZATION

WHEREAS, table of organization requests were submitted by the County Clerk Department and the County Board Department (“Departments”) during the 2020 budget process, and the Human Resources Department has reviewed the requests with the Departments; and

WHEREAS, Wisconsin State Statute Section 59.23 lists County Clerk Department duties, some of which currently have associated positions in the County Board Department; and

WHEREAS, if approved, the (1.00) Chief Deputy County Clerk position will be taking on additional duties and increased supervision which warrants a pay increase; and

WHEREAS, if approved, the current County Board (0.40) Administrative Assistant position will no longer be needed for coverage; and

WHEREAS, Human Resources, in conjunction with the Departments, recommends the following changes to the County Board Department’s table of organization: the deletion of a (1.00) Administrative Coordinator position, the deletion of a (0.88) Administrative Specialist position and the deletion of a (0.40) Administrative Assistant position, and a decrease of \$1,500 of budgeted overtime; and

WHEREAS, Human Resources, in conjunction with the Departments, recommends the following changes to the County Clerk Department’s table of organization: the addition of a (1.00) Administrative Coordinator position, the addition of a (0.88) Administrative Specialist position, an increase in pay from \$26.89 per hour to \$28.13 per hour for the Chief Deputy County Clerk position, and an increase of \$1,500 of budgeted overtime.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Departments' tables of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: 1) County Board Department's table of organization: the deletion of a (1.00) Administrative Coordinator position, the deletion of a (0.88) Administrative Specialist position and the deletion of a (0.40) Administrative Assistant position, along with the deletion of \$1,500 of budgeted overtime, as requested through the 2020 budget process to be effective January 1, 2020; and 2) County Clerk Department's table of organization: the addition of a (1.00) Administrative Coordinator position, the addition of a (0.88) Administrative Specialist position, an increase in pay from \$26.89 per hour to \$28.13 per hour for the Chief Deputy County Clerk position, and an increase of \$1,500 of budgeted overtime, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: County Board

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Administrative Specialist \$19.00/hr Position 101.060.006 Hours: 1,844	0.88	Deletion	(\$35,045)	(\$5,385)	(\$40,430)
Administrative Coordinator \$21.95/hr Position 102.060.006 Hours: 2,096	1.00	Deletion	(\$46,007)	(\$8,348)	(\$54,355)
Administrative Assistant \$16.96/hr Position 103.060.006 Hours: 786	0.40	Deletion	(\$13,331)	(\$1,050)	(\$14,381)
Budgeted Overtime					(\$1,500)
Annual Budget Impact					(\$110,666)

Budget Impact: County Clerk

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Administrative Specialist \$19.00/hr Position 101.060.006 Hours: 1,844	0.88	Addition	\$35,045	\$5,385	\$40,430
Administrative Coordinator \$21.95/hr Position 102.060.006 Hours: 2,096	1.00	Addition	\$46,007	\$8,348	\$54,355
Chief Deputy County Clerk \$26.89/hr Position 102.270.019 Hours: 2,096	1.00	Deletion	(\$56,361)	(\$26,317)	(\$82,678)

Chief Deputy County Clerk \$28.13/hr Position 102.270.019 Hours: 2,096	1.00	Addition	\$58,960	\$26,717	\$85,677
Budgeted Overtime					\$1,500
Annual Budget Impact					\$99,284
Overall Annual Budget Impact					(\$11,382)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-084R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-11-19
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10/10/19, 10/28/19, 11-6-19, respectively
REQUEST FROM: Sandy Juno, County Clerk
Pat Moynihan, County Board Chair

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE COUNTY CLERK DEPARTMENT AND THE COUNTY BOARD DEPARTMENT –

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to move 2 positions from the County Board to the County Clerk's department per 59.23 of the Wisconsin State Statute. Delete Administrative Assistant .40 and give Chief Deputy County Clerk a pay increase for extra duties and supervision of 2 additional staff.

ACTION REQUESTED:

Approve the request to move positions from County Board to County Clerk per 59.23 of the Wisconsin State Statute for the Table of Organization for 2020.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$11,382)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION AUTHORIZING
FULL TIME EMPLOYEE WAGE ADJUSTMENTS

WHEREAS, the Wisconsin Employment Relations Commission (WERC) has set the 2020 Cost of Living Wage Adjustment at 2.07% for January 2020; and

WHEREAS, in order for the County to remain competitive in the labor market in 2020, it is desirable for the County to provide a 2.07% wage increase to all Non-Union Brown County employees (not including Limited Term or Seasonal employees or Elected Officials) that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

WHEREAS, it is also desirable for the County to authorize Administration to approve of Union contracts with wage increases up to 2.07% for Union represented employees that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

WHEREAS, it is also desirable for the County to provide Administration with the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33, entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and directs that a 2.07% wage increase be provided to all Non-Union Brown County employees (not including Limited Term or Seasonal employees or Elected Officials) that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

BE IT FURTHER RESOLVED that Administration is authorized to approve of Union contracts with wage increases up to 2.07% for Union represented employees that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

BE IT FURTHER RESOLVED that Administration shall have the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33, entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study; and

BE IT FURTHER RESOLVED that Administration is hereby authorized to take all and any actions necessary to carry out the authorizations and directives contained in this resolution.

Fiscal Note: This resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-117R
Authored by Human Resources
Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING CHANGES TO
THE BROWN COUNTY EMPLOYEE BENEFITS PLAN**

WHEREAS, Human Resources is charged with planning and administrating the Brown County Employee Benefits Plan, which provides various benefits through various funds, including providing employee and retiree health insurance through the Employee Health Insurance Fund (EHIF); and

WHEREAS, the EHIF is performing above average in 2019, is projected to trend favorably in 2020, and the County's health insurance benefits advisor, Associated Benefits and Risk Consultation (ABRC), is not recommending changes to the EHIF in 2020; and

WHEREAS, in order to continue the EHIF's positive trend going forward, it is desirable to require Employee Spouses that are covered under the County's health insurance plan to participate in yearly Personal Health Assessments (PHAs), so that Employee Spouses become more actively engaged in managing their health in order to help curb future County health insurance plan cost increases; and

WHEREAS, the Wisconsin Department of Employee Trust Funds offers a retiree health insurance plan for former County employees called the Local Annuitant Health Program; and

WHEREAS, the County currently maintains a separate cost pool for retiree health insurance plan premiums, but did not have any retiree health insurance plan participants in 2018 or 2019, and it is desirable to terminate the County retiree health insurance plan going forward.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and approves of the following County Employee Benefits Plan changes:

1) Employee Spouses who are enrolled in the County health insurance plan shall participate in the annual PHA in 2020 *for 2021 coverage*. The PHA scores of Employee Spouses shall not affect the family rate charged to the employee, but the failure of an Employee Spouse to participate in the annual PHA will place the employee's family rate at the non-participation level; and

2) The County retiree health insurance plan option shall terminate at the end of 2019, and Administration shall inform County employee retirees of the State of Wisconsin's Local Annuitant Health Program, and of potential COBRA and other potential public and private health insurance options; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors hereby directs that the Employee Assistance Program (EAP) shall continue to be available to all County employees and their dependents; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors hereby directs that health insurance benefits such as FastCare, TeleDoc, and Nurseline shall be exclusively available for employees and their dependents that are actively enrolled in the County health insurance plan; and

BE IT FINALLY RESOLVED that the Brown County Board of Supervisors hereby authorizes Administration to direct ABRC to seek and secure benefit cost savings by negotiating rates without changing the level of County employee benefits currently provided.

Fiscal Note: This resolution is reflected in the proposed 2020 Budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-120R

Authored by Human Resources

Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION ESTABLISHING SALARIES OF CERTAIN ELECTIVE OFFICIALS
COUNTY BOARD CHAIR, VICE-CHAIR AND SUPERVISORS

WHEREAS, the Brown County Code requires that compensation for certain elective County Officials be established by the Brown County Board of Supervisors before the earliest time for filing nomination papers for such elective offices; and

WHEREAS, the Brown County Board of Supervisors desires to set the compensation for the Brown County Board Chair, Vice-Chair and Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby establish the total annual compensation for the County Board Chair, Vice-Chair and Supervisors, to be effective the first day of a term of office that begins after the date this resolution is adopted, as follows:

Year	Chair	Vice-Chair	Supervisors
04/2018-04/2020	\$11,400	\$9,400	\$7,956
04/2020-04/2022	\$11,400	\$9,400	\$7,956

*Fiscal Note: This resolution does not require an appropriation from the General Fund and is reflected in the 2020 Proposed Budget. **\$2,332 is unallocated in the County Board's 2020 Personnel Expenses**.*

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-119R

Authorized by County Board Office

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

COUNTY BOARD OFFICE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/11/2019
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10-10-19, 10-28-19; 11-6-19
REQUEST FROM: Administration Committee

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION RE: ESTABLISHING THE SALARIES OF CERTAIN ELECTIVE OFFICIALS
COUNTY BOARD CHAIR, VICE-CHAIR AND SUPERVISORS

ISSUE/BACKGROUND INFORMATION:

This resolution is created to establish the salaries of the elective officials.

ACTION REQUESTED:

Approve salaries of the elective officials.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE GOLF COURSE DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Golf Course Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a LTE Co-op/Intern Student position in the Department's table of organization; and

WHEREAS, the department has never filled the position since it was created, the budgeted funds are better suited to use towards the LTE Summer Employees; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting the LTE Co-op/Intern Student position and increasing the hours for LTE Summer Employee staff would be best; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of the LTE Co-Op/Intern Student, the deletion of (1.8) LTE Summer Employee positions and the addition of (1.87) LTE Summer Employee positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete the LTE Co-op/Intern Student position, delete (1.80) LTE Summer Employee positions and add (1.87) LTE Summer Employee positions, as requested through the 2020 budget process to be effective January 1, 2020.

12

Budget Impact: Golf Course

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Co-op/Intern Student \$8.25/hr Position #900.900.034 Hours: 209	.10	Deletion	(\$1,724)	(\$136)	(\$1,860)
LTE Summer Employee \$10.25/hr Position 902.900.034 Hours: 3,744	1.8	Deletion	(\$38,376)	(\$4,207)	(\$42,583)
LTE Summer Employee \$10.25/hr Position 902.900.034 Hours: 3,890	1.87	Addition	\$39,868	\$4,208	\$44,076
Annual Budget Impact					(\$367)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
EDUCATION AND RECREATION
COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-087R

Authored by Golf Course

Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Scott Anthes
Golf Course Superintendent
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE GOLF COURSE DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The LTE Co-op/Inter Student position at the Golf Course has never been filled since it was created. The budgeted funds for the position are better suited to use towards the LTE Summer Employees.

ACTION REQUESTED:

Delete the LTE Co-op/Intern Student (.1) FTE position and transfer the budgeted funds to the LTE Summer employee budgeted funds

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$-367)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING
THE 2020 BUDGET PROCESS IN THE NEW ZOO & ADVENTURE PARK
DEPARTMENT – TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the NEW Zoo and Adventure Park Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently is a (0.68) FTE Seasonal Maintenance Worker position and a (1.79) FTE Husbandry Assistant position (“Positions”) in the Department table of organization; and

WHEREAS, the Department completed a thorough evaluation of the structure of the Department and operational needs and have determined that deleting a (0.68) FTE Seasonal Maintenance Worker and creating a (0.23) FTE Summer Maintenance Worker will be beneficial as it has been difficult recruiting seasonal maintenance help over the past two years; and

WHEREAS, the Department has determined that increasing the hours to the Husbandry Assistant position from a (1.79) FTE to a (2.25) FTE would be beneficial to completing needed zoo exhibit maintenance; and

WHEREAS, Human Resources in conjunction with the Department recommend the following changes to the Department’s table of organization: the deletion of (0.68) Seasonal Maintenance Worker position, deletion of a (1.79) FTE Husbandry Assistant position, and the addition of a (0.23) FTE Summer Maintenance Worker position and a (2.25) FTE Husbandry Assistant position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and

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below in the Budget Impact section of this resolution, are hereby approved: Delete (0.68) FTE Seasonal Maintenance Worker position and delete (1.79) FTE Husbandry Assistant position. Add (0.23) FTE Summer Maintenance Worker position and add (2.25) FTE Husbandry Assistant position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: NEW Zoo and Adventure Park

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Seasonal Maintenance Worker \$9.05/hr Position # 903.900.057 Hours: 1,414	0.68	Deletion	(\$12,797)	(\$1,354)	(\$14,151)
Husbandry Assistant \$8.25/hr Position # 902.900.057 Hours: 3,744	1.79	Deletion	(\$30,888)	(\$3,069)	(\$33,957)
Summer Maintenance Worker \$9.05/hr Position # 903.900.057 Hours: 478	0.23	Addition	\$4,326	\$457	\$4,783
Husbandry Assistant \$8.25/hr Position # 902.900.057 Hours: 4,680	2.25	Addition	\$38,610	\$4,076	\$42,686
Annualized Budget Impact (net impact of position changes)					(639)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
EDUCATION AND RECREATION
COMMITTEE
EXECUTIVE COMMITTEE

Approved By: _____

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-080R
Authored by NEW Zoo and Adventure Park
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 6-25-19
REQUEST TO: Ed & Rec Committee, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Neil Anderson
Zoo & Park Management

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE ZOO & PARK MANAGEMENT DEPARTMENT – ZOO TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

We are requesting this change due to the need for zoo exhibit, related maintenance and our difficulty finding/recruiting seasonal maintenance help over the past two years. For the 2020 budget, we would like to delete our .68 FTE Seasonal Maintenance Worker position. We would then like to add a .23 Summer Maintenance Worker position. We would also like to use the savings to add additional hours to the Husbandry Assistant position. We would want to delete the 1.79 Husbandry Assistant position(s) and add a 2.12 Husbandry Assistant position(s). The Husbandry assistant position will be able to fill the needs of zoo exhibit maintenance and is in the job description already. It is much easier to recruit husbandry assistant & summer maintenance positions vs. seasonal maintenance position.

ACTION REQUESTED:

Delete 0.68 FTE Seasonal Maintenance Worker; Add 0.23 Summer Maintenance Worker
Delete 1.79 Husbandry Assistant fte hours; Add 2.12 Husbandry Assistant FTE hours

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(639)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE NEW ZOO AND ADVENTURE PARK
DEPARTMENT – TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the NEW Zoo and Adventure Park Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently one (0.25) LTE Public Safety Officer position in the Department’s table of organization; and

WHEREAS, currently concessionaire staff provide oversight of visitors in public areas and assist with any public safety issues and increasing the hours for those staff would be most beneficial; and

WHEREAS, the Department in conjunction with Human Resources have determined that deleting the (0.25) LTE Public Safety Officer position and increasing the hours for Concessionaire I staff would be best operationally; and

WHEREAS, Human Resources in conjunction with the Department recommend the following changes to the Department’s table of organization: the deletion of one (0.25) LTE Public Safety Officer position, deletion of (5.68) LTE Concessionaire I positions and the addition of (5.99) Concessionaire I positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.25) LTE Public Safety Officer position, delete (5.68) LTE Concessionaire I positions and add (5.99)

LTE Concessionaire I positions, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: NEW Zoo and Adventure Park

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Safety Officer \$10.25/hr Position 905.900.057 Hours: 520	0.25	Deletion	(\$5,330)	(\$562)	(\$5,892)
Concessionaire I \$8.25/hr Position 900.110.057 Hours: 11,814	5.68	Deletion	(\$97,469)	(\$10,287)	(\$107,756)
Concessionaire I \$8.25/hr Position 900.110.057 Hours: 12,459	5.99	Addition	\$102,788	\$10,849	\$113,637
Annual Budget Impact					(\$11)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
EDUCATION AND RECREATION
COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-083R

Authored by NEW Zoo and Adventure Park

Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Neil Anderson
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE ZOO AND PARKS DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

We are requesting this change to eliminate a role that is no longer needed so we can add hours to an area to increase the customer service at the Zoo. We would like to delete the .25 Public Safety Officer position and add the hours to the Concessionaire 1 position. The current new concession areas in the zoo give oversight of visitors in a few areas namely the Children's Zoo where interaction with animals and guests during feeding and public contact was the impetus for the addition of the public safety officer position. We now have concessionaire positions in those areas. New AZA accreditations standards expect the animal contact areas to have complete oversight while open to public.

ACTION REQUESTED:

Delete .25 FTE Public Safety Officer
Add Concessionaire hour from 5.68 FTE to 5.99 FTE for a budget neutral change.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(-11)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PARKS DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Parks Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently one (1.0) FTE LTE Park Educator position in the Department’s table of organization; and

WHEREAS, currently the Park Educator works year-round with approximately 2,088 hours, this position does not receive benefit time; and

WHEREAS, the Department in conjunction with Human Resources have determined that deleting the one (1.0) FTE LTE Park Educator position and adding a one (1.0) FTE Park Educator that will allow the position to receive regular vacation, personal days, casual days, etc.; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) FTE LTE Park Educator position, and the addition of one (1.0) FTE Park Educator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) FTE LTE Park Educator position, and add one (1.0) FTE Park Educator position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Parks Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Park Educator \$9.50/hr Position # 109.115.062 Hours: 2,096	1.0	Deletion	(\$19,912)	(\$17,914)	(\$37,826)
Park Educator \$9.50/hr Position # 109.115.062 Hours: 2,096	1.0	Addition	\$19,912	\$17,914	\$37,826
Annual Budget Impact					\$ 0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
EDUCATION AND RECREATION
COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-086R

Authored by Parks Department

Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-11-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Matt Kriese
Assistant Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PARKS DEPARTMENT'S TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Park Educator position is currently a LTE with no benefit time. This position works year-round with approximately 2,088 hours annually at a rate of \$9.50. We are requesting that this position becomes a FTE role that will receive regular vacation, personal days, casual days, etc.

ACTION REQUESTED:

Delete 1.0 FTE LTE Park Educator Position
Add 1.0 FTE Park Educator Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PARKS DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted for the Parks Department (“Department”) during the 2020 budget process; and

WHEREAS, Park operations have been running independently from the Zoo and Human Resources recommendation is to separate the two departments; and

WHEREAS, the current Assistant Park Director has been operating as a Park Director in terms of budgeting, staffing decisions and scope of authority; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Assistant Park Director position; the addition of one (1.00) Park Director position; and unmerge Zoo and Park Departments to be stand-alone departments.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete a one (1.0) Assistant Park Director; add a one (1.00) Park Director position and unmerge Zoo and Park Departments to be stand-alone departments, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Parks Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Park Director \$34.94/hr Position #103.010.062 Hours: 2,096	1.0	Deletion	(\$73,234)	(\$29,136)	(\$102,370)
Park Director \$37.38/hr Position #103.010.062 Hours: 2,096	1.0	Addition	\$78,348	\$29,927	\$108,275
Funding from increased charges and fees and reduction in operational expenses					(\$5,905)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-097R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Education & Recreation, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Troy Streckenbach
County Executive
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PARKS DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Park operations have been running independent from the zoo and the departments should be unmerged to reflect current operations.

ACTION REQUESTED:

- Delete 1.0 FTE Assistant Park Director
- Add 1.0 FTE Park Director

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from increased charges and fees and reduced operational expenses
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE VETERANS' SERVICES DEPARTMENT –
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Veterans' Services Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a one (1.0) Senior Benefits Specialist position in the Department's table of organization; and

WHEREAS, the department has evaluated the operations of the department and has determined that creating a one (1.0) Assistant Veterans Services Officer position would help run daily operations in the office and provide first line supervision in a salaried role; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) non-exempt Senior Benefits Specialist position in pay grade G in the classification and compensation plan and the addition of one (1.0) exempt Assistant Veterans Services Officer position in pay grade 5 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Senior Benefits Specialist position at pay grade G of the classification and compensation plan, and add one (1.0) Assistant Veterans Services Officer position in pay grade 5 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Veterans' Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Senior Benefits Specialist (Non-exempt) \$21.55/hr Position 101.060.084 Hours: 1,965	1.0	Deletion	(\$42,347)	(\$6,508)	(\$48,855)
Assistant Veterans Services Officer (Exempt) \$21.55/hr Position 101.060.084 Hours: 2,096	1.0	Addition	\$45,169	\$6,940	\$52,109
Annualized budget Impact (net impact of position changes)					\$3,254

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-098R
Authored by Veterans' Services
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Joe Aulik
Veterans Services Officer

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE VETERANS' SERVICES DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Brown County Veterans department works to connect Veterans with their benefits and works in cooperation with over 30 local Veterans Organizations. As the Veterans Service Officer, it is imperative that we meet these organizations and I am not always able to attend. Creating a salaried Assistant Veterans Service Officer would allow time to meet with these organizations outside of normal work hours as well as manage the Veterans Office while I am connecting with the community and Veterans to educate them on available benefits. Right now, if I am completing a benefit claim, I am unable to take any other calls or do any type of outreach and with this new classification, it would allow me to direct more Veterans to our office.

ACTION REQUESTED:

Reclassify the 1.0 FTE Senior Benefits Specialist position to a salaried 1.0 FTE Assistant Veterans Services Officer position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$3,254
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

17

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT -
PUBLIC HEALTH DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Public Health Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently one (1.0) Health Aide position in the Department's table of organization that is currently vacant; and

WHEREAS, currently Brown County has approximately 106 transient non-community water systems; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding one (1.0) Laboratory Technician position will increase lab capacity to test transient non-community water systems as well as beach monitoring; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Health Aide position, and the addition of (1.0) Laboratory Technician position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Health Aide position, and add one (1.0) Laboratory Technician position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services-Public Health Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Health Aide \$16.96/hr Position #106.180.060 Hours: 1,965	1.0	Deletion	(\$33,326)	(\$20,345)	(\$53,671)
Laboratory Technician \$19.00/hr Position # 102.550.060 Hours: 1,965	1.0	Addition	\$37,335	\$21,075	\$58,410
Revenue from Licensing and Water Testing Contracts					(\$4,739)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-090R

Authored by Health & Human Services-Public Health Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-12-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH
DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Brown County has approximately 106 transient non-community water systems. Adding a Lab Technician will increase lab capacity to test transient non-community water systems as well as beach monitoring.

ACTION REQUESTED:

Delete 1.0 Health Aide position
Add 1.0 Laboratory Technician Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-
COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health and Human Services Department-Community Treatment Center Division ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (.20) Clinical Social Worker position and a (.11) Clerk Receptionist in the Department's table of organization; and

WHEREAS, the positions have not been filled in the last year and are difficult to recruit for based on the low FTE; and

WHEREAS, the Department, in conjunction with Human Resources, has requested to delete the (.20) FTE Clinical Social Worker position, and to delete the (.11) FTE Clerk Receptionist; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (.20) FTE Clinical Social Worker position, and the deletion of one (0.11) FTE Clerk Receptionist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (.20) FTE Clinical Social Worker position, and delete one (0.11) FTE Clerk Receptionist position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health and Human Services Department-Community Treatment Center Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clinical SW/Pro Couns/Case Mgr \$32.59/hr Position 107.011.056 Hours: 416	.20	Deletion	(\$13,557)	(\$1,095)	(\$14,652)
Clerk Receptionist \$16.96/hr Position 143.007.056 Hours: 416	.11	Deletion	(\$7,055)	(\$555)	(\$7,610)
Annual Budget Impact					(\$22,262)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-092R
Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-COMMUNITY
TREATMENT CENTER DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Community Treatment Center has two positions that have not been filled in the last year and are difficult to recruit for based on the low FTE. The first is a .20 FTE Clinical Social Worker position and the second is a .11 FTE Clerk Receptionist the department is requesting to delete.

ACTION REQUESTED:

Delete .20 FTE Clinical Social Worker Position
Delete .11 FTE Clerk Receptionist Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$-22,262)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a Comprehensive Community Services Program funded by federal and state dollars and the number of children in need of services continues to grow; and

WHEREAS, currently we lack accessibility to a dedicated available mental health therapist to service children; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following change to the Department’s table of organization: the addition of one (1.0) Clinical Social Worker/Pro Couns/Case Manager position in pay grade J of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Clinical Social Worker/Pro Couns/Case Manager position in pay grade J of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health and Human Services-Community Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clinical Social Worker/Pro Couns/Case Manager \$31.35/hr Position # 245.631.076 Hours: 1,965	1.0	Addition	\$61,604	\$23,950	\$85,554
TS Equipment for new employee (Laptop, Monitor & Phone)		Addition			\$2,233
CCS Funding from Federal & State and WIMCR claim					(\$87,787)
Annualized Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-094R

Authored by Health and Human Services

Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-23-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director Brown County HHSD

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Comprehensive Community Services Program is a psychosocial rehabilitation program funded by federal and state dollars. In the Children's area of this program, the numbers of children in need of services continues to grow, and we lack therapist resources to meet the clinical needs of children/youth currently in the program. As an agency and as a community we lack accessibility to a dedicated available mental health therapist to serve children in this program, this requiring significant family and child contact, often outside of an office setting. These resources are unavailable in the community to meet the needs of clients in this program.

ACTION REQUESTED:

Add 1.0 Clinical Social Worker/Pro Couns/Case Manager Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? CCS Federal and State Funding and WIMCR claim
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT -
PUBLIC HEALTH DIVISION – TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Public Health Department (“Department”) during the 2020 budget process; and

WHEREAS, there are currently seven (1.0) Public Health Sanitarian II positions in the Department’s table of organization; and

WHEREAS, the department is requesting to create tiers in the pay range of Public Health Sanitarian positions, including a top level spot for the standard, which is the individual who provides consistency and training on appropriate standards for sanitarians; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that building in tiers to the pay grade would be beneficial to the department; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of seven (1.00) Public Health Sanitarian II positions at various wages, and the addition of seven (1.00) Public Health Sanitarian positions at four tiers of wages within the pay range.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete seven (1.0) Public Health Sanitarian II positions at various wages, and add seven (1.00) Public Health Sanitarian positions at four tiers of wages within the pay range, as requested through the 2020 budget process to be effective January 1, 2020.

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Budget Impact: Health & Human Services-Public Health

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Health Sanitarian II \$28.83/hr Position #107.660.060 Hours: 1,965	1.0	Deletion	(\$56,652)	(\$25,112)	(\$81,764)
Public Health Sanitarian II \$29.48/hr Position #106.660.060 Hours: 1,965	1.0	Deletion	(\$57,928)	(\$28,403)	(\$86,331)
Public Health Sanitarian II \$29.48/hr Position #103.660.060 Hours: 1,965	1.0	Deletion	(\$57,928)	(\$17,167)	(\$75,095)
Public Health Sanitarian II \$30.99/hr Position #104.660.060 Hours: 1,965	1.0	Deletion	(\$60,897)	(\$17,694)	(\$78,591)
Public Health Sanitarian II \$32.75/hr Position #102.660.060 Hours: 1,965	1.0	Deletion	(\$64,355)	(\$28,735)	(\$93,090)
Public Health Sanitarian II \$32.93/hr Position #105.660.060 Hours: 1,965	1.0	Deletion	(\$64,709)	(\$18,396)	(\$83,105)
Public Health Sanitarian II \$32.42/hr Position #108.660.060 Hours: 1,965	1.0	Deletion	(\$63,705)	(\$18,145)	(\$81,850)
Public Health Sanitarian \$28.83/hr Position #107.660.060 Hours: 1,965	1.0	Addition	\$56,652	\$27,832	\$84,484
Public Health Sanitarian \$28.83/hr Position #106.660.060 Hours: 1,965	1.0	Addition	\$56,652	\$28,174	\$84,826
Public Health Sanitarian \$31.35/hr Position #103.660.060 Hours: 1,965	1.0	Addition	\$61,604	\$25,478	\$87,082
Public Health Sanitarian \$31.35/hr Position #104.660.060 Hours: 1,965	1.0	Addition	\$61,604	\$17,851	\$79,455
Public Health Sanitarian \$32.75/hr Position #102.660.060 Hours: 1,965	1.0	Addition	\$64,355	\$28,735	\$93,090
Public Health Sanitarian \$32.75/hr Position #105.660.060 Hours: 1,965	1.0	Addition	\$64,355	\$18,334	\$82,689
Public Health Sanitarian \$32.93/hr Position #108.660.060 Hours: 1,965	1.0	Addition	\$64,709	\$18,325	\$83,034
Funding from license revenue					(\$14,834)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-095R

Authored by Health & Human Services-Public Health Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The pool of Public Health Sanitarians both statewide and nationwide is shrinking, making it difficult to both hire and retain qualified Sanitarians. Because the pool of qualified Sanitarians is at an all-time low, at times Public Health will need to hire Sanitarians straight out of college, with limited experience, and they will not yet have their RS/REHS which is required for their position within 5 years of hire. The past Environmental Health Manager had told these 2.0 FTE Sanitarians that they would automatically get adjusted in salary once their RS/REHS was achieved, yet no system was actually in place to do so. This is to adjust the 2.0 FTE Sanitarians who are now RS/REHS certified to put them at midpoint, providing them with a salary more closely matched in a very competitive market, with the hope of retaining and making Brown County more attractive to qualified to current and future Sanitarians.

ACTION REQUESTED:

Delete 7.0 Public Health Sanitarian IIs; Add 7.0 Public Health Sanitarians in a tiered pay structure

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from license revenue
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT -
PUBLIC HEALTH DIVISION – TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Public Health Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (1.0) Public Health Nurse, a (1.0) Preparedness Planning Coordinator and a (1.0) Preparedness Community Educator position in the Department’s table of organization; and

WHEREAS, public health agencies across the nation are faced with a mandate to implement PH3.0, which is a modernization of public health in order to make the biggest impact improving the health of communities; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that moving towards Community Health Strategist positions would position Brown County Public Health as a leader in the community and help in guiding health improvement strategies; and

WHEREAS, the funding will be fully covered through funding from water testing and funds collected from Medicaid billing for lead visits; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: delete one (1.0) Public Health Nurse position, one (1.0) Preparedness Planning Coordinator position, and one (1.0) Preparedness Community Educator position, and add three (1.0) Community Health Strategist positions in pay grade I of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and

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below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Public Health Nurse position, one (1.0) Preparedness Planning Coordinator position and one (1.0) Preparedness Community Educator position, and add three (1.0) Community Health Strategist positions in pay grade I of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: HHS-Public Health

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Preparedness Planning Coordinator \$24.89/hr Position #101.820.060 Hours: 2,096	1.0	Deletion	(\$52,169)	(\$14,720)	(\$66,889)
Preparedness Community Educator \$26.37/hr Position #102.080.060 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$15,196)	(\$70,468)
Public Health Nurse \$32.08/hr Position #112.290.060 Hours: 1,965	1.0	Deletion	(\$63,037)	(\$29,315)	(\$92,352)
Community Health Strategist \$28.00/hr Position # 118.290.060, 120.290.060 Hours: 2,096	2.0	Addition	\$117,376	\$49,900	\$167,276
Community Health Strategist \$26.37/hr Position # 122.290.060 Hours: 2,096	1.0	Addition	\$55,272	\$24,421	\$79,693
Funding from water testing and funds collected from Medicaid billing for lead visits					(\$17,260)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

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19-096R

Authored by Health & Human Services-Public Health Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

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HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Public Health agencies across the nation are faced with a mandate to implement PH3.0 – a modernization of public health in order to make the biggest impact in improving the health of communities. This mandate comes with a definition of the role of public health staff, namely to be the chief health strategists in the community. The above proposed change *Community Health Strategists* positions Brown County Public Health as a leader in the community, ready to advocate for and guide public health improvement strategies for mandated services, in the areas of: Environmental Health, Adult Health and Communicable Diseases, and Public Health Emergency Preparedness

ACTION REQUESTED:

- Delete 1.0 FTE Preparedness Coordinator
- Delete 1.0 FTE Preparedness Community Educator
- Delete 1.0 FTE Public Health Nurse
- Add 3.0 FTE Community Health Strategist positions

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from test water and funds collected from Medicaid billing for lead visits
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –
COMMUNITY TREATMENT CENTER DIVISION –
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently contracts out for both Advanced Practice Nursing Prescriber and Medical Director services for their inpatient nursing department; and

WHEREAS, the department would like to directly employ these positions to fully utilize their skills and be able to direct work hours; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan, and the addition of one (0.50) Medical Director position in pay grade 17 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan, and add one (0.50) Medical Director position in pay grade 17 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

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Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Advanced Practice Nurse Prescriber \$55.34/hr Position # 118.001.056 Hours: 2,096	1.0	Addition	\$115,992	\$35,350	\$151,342
Medical Director \$110.69/hr Position # 120.001.056 Hours: 1,048	0.5	Addition	\$116,004	\$35,352	\$151,356
Reduction in LTE-NP Hours by 382					(\$22,920)
Reduction in Contracted CTC services (MD, APNP)					(\$288,000)
Annualized Budget Impact (net impact of position changes)					(\$8,222)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-100R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY
TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The department wishes to employ a direct APNP and Medical Director instead of using contracted services.

ACTION REQUESTED:

Add 1.0 Advanced Practice Nurse Prescriber and 0.5 Medical Director

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-8,222
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Reduction in LTE hours and Contracted Services
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

23

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –
COMMUNITY TREATMENT CENTER DIVISION
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently runs a CBRF unit which is a 15 bed unit with high acuity clientele and currently only staffs the overnight shift with two Nursing Assistants which has proved challenging; and

WHEREAS, the funding for an additional Nursing Assistant position would fully be covered by Medicare billable hours; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Nursing Assistant position in pay grade E of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Nursing Assistant position in pay grade E of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the HHS-Community Treatment Center Department table of organization.

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Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Nursing Assistant \$16.19/hr Position # 181.005.056 Hours: 2,080	1.0	Addition	\$33,675	\$20,410	\$54,085
Billable Hours to Medicare					(\$54,085)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-101R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –COMMUNITY
TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The CBRF unit at CTC is a 15 bed unit with high acuity clientele. Currently there are only 2 Nursing Assistants staffed on the night shift which is challenging. Adding an additional Nursing Assistant would help with client care and is completely covered through Medicare billing.

ACTION REQUESTED:

Add 1.0 Nursing Assistant.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Medicare billing
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –
COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently has been operating under a temporary DHS waiver for their occupational therapy department to not have an Occupational Therapist to develop treatment plans and therapy programming; and

WHEREAS, the department would like to directly employ an Occupational Therapist position as required under DHS Regulation 61.71, and to eliminate two positions in the unit that are currently assisting with the waiver requirements; and

WHEREAS, the department wishes to add a transportation aide to transport clients for both inpatient and outpatient services as currently nursing assistants have been working overtime to cover this need; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Therapeutic Recreation Services Manager position, the deletion of one (1.0) Certified Occupational Therapy Assistant position, the addition of one (1.00) Registered Occupational Therapist position in pay grade 8 of the classification and compensation plan, and the addition of one (1.0) Transportation Aide-Nursing Assistant position in pay grade E of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and

25

below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Therapeutic Recreation Services Manager position, delete one (1.0) Certified Occupational Therapy Assistant position, add one (1.0) Registered Occupational Therapist position in pay grade 8 of the classification and compensation plan, and add one (1.0) Transportation Aide-Nursing Assistant position in pay grade E of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Therapeutic Recreation Services Manager \$31.91/hr Position # 111.013.056 Hours: 2,096	1.0	Deletion	(\$66,883)	(\$29,500)	(\$96,383)
Certified Occupational Therapy Assistant \$18.00/hr Position # 110.013.056 Hours: 2,096	1.0	Deletion	(\$37,728)	(\$6,807)	(\$44,535)
Registered Occupational Therapist \$33.50/hr Position # 111.013.056 Hours: 2,096	1.0	Addition	\$70,216	\$30,102	\$100,318
Transportation Aide-Nursing Assistant \$16.19/hr Position # 110.013.056 Hours: 2,096	1.0	Addition	\$33,675	\$20,378	\$54,053
Reduction in Overtime					(\$18,700)
Annualized Budget Impact (net impact of position changes)					(\$5,247)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-102R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-6-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –COMMUNITY
TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The department wishes to employ an Occupational Therapist position directly instead of operating under the current DHS Waiver; they would also like to add a Transportation Aide.

ACTION REQUESTED:

Delete 1.0 Therapeutic Recreation Services Mgr, Delete 1.0 Certified Occupational Therapy Assistant,
Add 1.0 Registered Occupational Therapist, Add 1.0 Transportation Aide

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-8,149
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Reduction in Overtime
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

25

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department-Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, there are currently not enough positions in the Department's table of organization to meet mandated requirements for child protective services; and

WHEREAS, currently, staff turnover, high caseloads, increased intensity of cases and emergency removals of children from their homes have hampered the Department's ability to effectively provide child protective services; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting one (1.0) Social Worker Supervisor-CPS Lead position, and adding one (1.0) Coordinator position will be beneficial to unit operations; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Social Worker Supervisor (Child Protection Lead) position, and the addition of one (1.00) CPS Coordinator, four (1.0) Social Worker/Case Manager Positions, one (1.0) Clerk II Position, two (1.0) Social Worker/Case Manager-CPS Team Lead positions, two (1.0) Social Worker Supervisor positions and four (1.0) Social Services Aide I positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and

below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Social Worker Supervisor (Child Protection Lead) position, and add one (1.00) CPS Coordinator, four (1.0) Social Worker/Case Manager Positions, one (1.0) Clerk II Position, two (1.0) Social Worker/Case Manager (CPS Team Lead) positions, two (1.0) Social Worker Supervisors positions, and four (1.0) Social Services Aide I positions, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker Supervisor (Child Protection Lead) \$34.70/hr Position # 110.010.076 Hours: 2,096	1.0	Deletion	(\$72,731)	(\$28,845)	(\$101,576)
CPS Coordinator \$36.83/hr Position 110.010.076 Hours: 2,096	1.0	Addition	\$77,196	\$29,532	\$106,728
Social Worker/Case Manager \$28.00/hr Position # 245.630.076, 246.630.076, 247.630.076 & 248.630.076 Hours: 1,965	4.0	Addition	\$220,080	\$91,676	\$311,756
Clerk II \$14.54/hr Position # 113.072.076 Hours: 1,965	1.0	Addition	\$28,571	\$18,717	\$47,288
Social Worker/Case Manager (CPS Team Lead) \$30.13/hr Position # 102.632.076 & 103.632.076 Hours: 1,965	2.0	Addition	\$118,414	\$47,150	\$165,564
Social Worker Supervisor \$34.50/hr Position # 134.010.076 & 135.010.076 Hours: 2,096	2.0	Addition	\$144,624	\$50,968	\$195,592
Social Services Aide I \$16.19/hr Position # 120.640.076, 121.640.076, 122.640.076 & 123.640.076 Hours: 1,965	4.0	Addition	\$127,260	\$76,880	\$204,140
Add TS Equipment (Computer, Phone)					\$31,458
Monthly Cell Phone Expenses					\$5,760
DCF Child and Families Allocation					(\$966,710)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-108R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Staff turnover, high caseloads, increased intensity of cases and emergency removals of children from their homes have hampered our ability to effectively provide child protective services. Failure to comply with mandates means that children are spending more time placed out of their homes and there is risk in missing safety concerns due to time constraints. Additional positions need to be added to the table of organization to assist with meeting mandated requirements.

ACTION REQUESTED:

Delete 1.0 Social Worker Supervisor (Child Protection Lead)
Add 1.0 CPS Coordinator
Add 4.0 Social Worker/ Case Manager Positions
Add 1.0 Clerk II position
Add 2.0 CPS Team Lead positions
Add 2.0 Social Worker Supervisor positions
Add 4.0 Social Services Aide I positions

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? DCF Allocation
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, the volume of clients under commitment has increased and there is a need to add a position to accommodate the significant numbers of clients under settlement agreements in order to increase the number of face to face contacts with clients when they are most vulnerable; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding one 1.0 Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 251.530.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,233
Increase in Crisis and TCM Billing					(\$40,086)
Reduction of Purchases Services and Other Operating Expenses					(\$40,086)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-109R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/22/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The volume of clients under commitment has increased and there are significant numbers of clients under settlement agreements. We can increase the number of face to face contacts with clients when they are most vulnerable.

ACTION REQUESTED:

Add 1.0 Social Worker/Case Manager Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? TCM/Crisis Billing
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, adding a case manager would allow each specialty court to have a dedicated case manager working to address, meet and plan for the needs of the assigned participants; and

WHEREAS, each case manager acts as the central point of communication for all stakeholders; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a (1.0) Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 249.630.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,542
Monthly Cellphone Charges					\$480
Reduction of Purchases Services and Other Operating Expenses					(\$80,961)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-110R
Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Adding a case manager would allow each specialty court to have a dedicated case manager working to address, meet and plan for the needs of the assigned participants. Each CM acts as the central point of communication for all stakeholders (Circuit Court, DA's Office, Public Defender, Probation and Parole and Law Enforcement) and is relied on to manage all incoming information.

ACTION REQUESTED:

Add 1.0 Social Worker/ Case Manager Position
Add Equipment for new position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION-TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, adding a case manager will create efficiencies as there will be less disruption in court, investigation and emergent service response capacity; and

WHEREAS, the volume and complexity of referrals coming in for assessment and/or investigation by Adult Protective Services staff has increased; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.0) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department - Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 250.630.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,233
Reduction of Purchases Services and Other Operating Expenses					(\$80,172)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-111R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The volume and complexity of referrals coming in for assessment and/or investigation by Adult Protective Services staff has increased. The rise in the number of referrals and the complexity of investigations stretches existing resources to a level that is not conducive to the maintenance of service quality and safety. Adding a SW/CM will create efficiencies as there will be less disruption in court, investigation and emergent service response capacity.

ACTION REQUESTED:

Add 1.0 Social Worker/ Case Manager Position
Add Equipment for new position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department - Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, there will be a vacancy of a (1.0) Staff Psychologist position in the Children and Adolescent Behavioral Health unit; and

WHEREAS, this position provides services to children, adolescent and their families referred by Juvenile Justice, Child Protective Services and those under Chapter 51 commitments; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting the Staff Psychologist position, and adding a Behavioral Health Clinician, will be beneficial for the unit; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Staff Psychologist position, and the addition of one (1.0) Behavioral Health Clinician position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0) Staff Psychologist position, and the addition of one (1.0) Behavioral Health Clinician position, as requested through the 2020 budget process to be effective January 1, 2020.

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Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Staff Psychologist \$35.27/hr Position # 105.530.076 Hours: 1,965	1.0	Deletion	(\$69,307)	(\$30,755)	(\$100,062)
Behavioral Health Clinician \$31.35/hr Position # 105.530.076 Hours: 1,965	1.0	Addition	\$61,604	\$25,631	\$87,325
Annual Budget Impact					(\$12,827)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-113R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The current caseload necessitates a BH Clinician to service the existing cases that the current Staff Psychologist manages. We are unable to absorb this caseload with the existing staff in CABHU. This BH Clinician position will provide services to children, adolescents, and their families referred by Juvenile Justice, Child Protective Services, and under Chapter 51 commitments who are impacted by mental health concerns, substance abuse, and/or other behavioral health issues. This position will also assist with CST facilitation and care coordination.

ACTION REQUESTED:

Request to eliminate Staff Psychologist and add 1 Behavioral Health (BH) Clinician to the Child and Adolescent Behavioral Health Unit (CABHU)

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department - Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of fifty-three (1.0) Economic Support Specialist positions at various pay rates in pay grade G of the classification and compensation plan, and the addition of fifty-three (1.0) Economic Support Specialists positions at three tiered rates in pay grade G of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of fifty-three (1.0) Economic Support Specialist positions at various pay rates in pay grade G of the classification and compensation plan, and the addition of fifty-three (1.0) Economic Support Specialist positions at three tiered rates in pay grade G of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Specialist \$21.78/hr Position # 108.401.076 Hours: 1,965	1.0	Deletion	(\$42,798)	(\$24,314)	(\$67,112)
Economic Support Specialist \$21.68/hr Position # 101.400.076 Hours: 1,965	1.0	Deletion	(\$42,601)	(\$23,940)	(\$66,541)
Economic Support Specialist \$21.43/hr Position # Multiple Hours: 1,965	5.0	Deletion	(\$210,555)	(\$89,074)	(\$299,629)
Economic Support Specialist \$20.47/hr Position # 108.640.076 Hours: 1,965	1.0	Deletion	(\$40,225)	(\$24,013)	(\$64,238)
Economic Support Specialist \$20.40/hr Position # 106.640.076 Hours: 1,965	1.0	Deletion	(\$40,086)	(\$23,551)	(\$63,637)
Economic Support Specialist \$20.30/hr Position # 110.401.076 Hours: 1,965	1.0	Deletion	(\$39,890)	(\$24,075)	(\$63,965)
Economic Support Specialist \$20.10/hr Position # Multiple Hours: 1,965	8.0	Deletion	(\$315,976)	(\$162,143)	(\$478,119)
Economic Support Specialist \$20.08/hr Position # Multiple Hours: 1,965	25.0	Deletion	(\$986,425)	(\$441,521)	(\$1,427,946)
Economic Support Specialist \$19.25/hr Position # Multiple Hours: 1,965	10.0	Deletion	(\$378,280)	(\$153,705)	(\$531,985)
Economic Support Specialist (Tier I) \$20.08/hr Position # Multiple Hours: 1,965	27.0	Addition	\$1,065,339	\$472,088	\$1,537,427
Economic Support Specialist (Tier II) \$20.77/hr Position # Multiple Hours: 1,965	19.0	Addition	\$775,466	\$398,168	\$1,173,634
Economic Support Specialist (Tier III) \$22.30/hr Position # Multiple Hours: 1,965	7.0	Addition	\$306,740	\$121,617	\$428,357
Annual Budget Impact					\$76,247

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-114R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance.

ACTION REQUESTED:

Request to add tiers for Economic Support Specialists

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$76,247
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? 201.076.130.134
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT-
COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, compression and turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of six (1.0) Economic Support Supervisor positions at various pay rates in pay grade 7 of the classification and compensation plan, and the addition of six (1.0) Economic Support Supervisor positions at three tiered rates in pay grade 7 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of six (1.0) Economic Support Supervisor positions at various pay rates in pay grade 7 of the classification and compensation plan, and the addition of six (1.0) Economic Support Supervisor positions at three tiered rates in pay grade 7 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

32

Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Supervisor \$27.68/hr Position # 116.010.076 Hours: 2,096	1.0	Deletion	(\$58,017)	(\$26,683)	(\$84,700)
Economic Support Supervisor \$26.37/hr Position # 115.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$26,159)	(\$81,431)
Economic Support Supervisor \$26.37/hr Position # 117.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$26,539)	(\$81,811)
Economic Support Supervisor \$26.37/hr Position # 127.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$25,161)	(\$80,433)
Economic Support Supervisor \$26.37/hr Position # 129.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$26,154)	(\$81,426)
Economic Support Supervisor \$25.04/hr Position # 501.010.076 Hours: 2,096	1.0	Deletion	(\$52,484)	(\$26,010)	(\$78,494)
Economic Support Supervisor (Tier I) \$26.25/hr Position # 129.010.076 & 501.010.076 Hours: 2,096	2.0	Addition	\$110,040	\$52,516	\$162,556
Economic Support Supervisor (Tier II) \$27.47/hr Position # 117.010.076 & 127.010.076 Hours: 2,096	2.0	Addition	\$115,154	\$52,408	\$167,562
Economic Support Supervisor (Tier III) \$30.08/hr Position # 115.010.076 & 116.010.076 Hours: 2,096	2.0	Addition	\$126,096	\$54,812	\$180,908
Annual Budget Impact					\$22,733

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-115R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Compression and Turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance.

ACTION REQUESTED:

Request to add tiers for Economic Support Supervisors

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$22,733
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? 201.076.130.134
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

32

****THIS RESOLUTION WAS ON THE 09/25/19 HUMAN SERVICES, 10/07/19 EXECUTIVE AND 10/16/19 COUNTY BOARD AGENDAS FOR APPROVAL, BUT THE REQUEST WAS RECEIVED AFTER THE 2020 BUDGET DEADLINE - SEE PAGE 3 FOR NECESSARY BUDGET LINE ITEM CHANGES ON 11/06/19****

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT–COMMUNITY
SERVICES DIVISION - YOUTH SUPPORT SPECIALIST**

WHEREAS, there is currently a (0.40) Youth Support Specialist position that is vacant in the Health and Human Services Department–Community Services Division’s (“Department”) table of organization; and

WHEREAS, the position is difficult to fill currently since it requires coverage for every weekend and splitting into two positions will allow two individuals to each work every other weekend; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the following changes to the Department’s table of organization are hereby approved: The deletion of (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

Budget Impact: Health & Human Services-Community Services

Annual Budget Impact (2020)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$16,931)	(\$1,632)	(\$18,563)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076
Annual Budget Impact					(\$411)

Partial Budget Impact (11-1-19 to 12-31-19)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$2,822)	(\$272)	(\$3,094)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Partial Budget Impact					(\$68)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The proposed resolution is anticipated to result in a personnel savings.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-121R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

HEALTH & HUMAN SERVICES - COMMUNITY SERVICES 2020 BUDGET
Revision request related to TO Change Resolution

Account Number	Account Description	2020 Executive	Revised 2020 Executive	Net Change
Fund: 201 - Community Services				
EXPENSES				
5100	Regular earnings	16,452,571	16,452,196	(375)
5110.100	Fringe benefits FICA	1,253,543	1,253,513	(30)
5110.240	Fringe benefits Workers Comp insurance	72,645	72,639	(6)
EXPENSES TOTAL		53,920,193	53,919,782	(411)
REVENUE GRAND TOTALS:		53,920,193	53,920,193	
EXPENSE GRAND TOTALS:		53,920,193	53,919,782	
NET GRAND TOTALS:		-	411	

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HEALTH & HUMAN SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-13-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 9-25-19; 10-7-19; 10-16-19
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION YOUTH SUPPORT SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The Department is requesting to move the .4 shelter care position (weekends) to two .2 positions as it has been difficult to retain staff in this position, having to work every weekend. It is easier to have staff work every other weekend. These positions are staffed with people who have full time jobs during the week, usually teachers.

ACTION REQUESTED:

Delete the .4 FTE Youth Support Specialist position and create two (0.2) Youth Support Specialist positions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

33

HEALTH & HUMAN SERVICES - COMMUNITY SERVICES 2020 BUDGET
Revision request related to TO Change Resolution

Account Number	Account Description	2020 Executive	Revised 2020 Executive	Net Change
<i>Fund: 201 - Community Services</i>				
<u>EXPENSES</u>				
5100	Regular earnings	16,452,571	16,452,196	(375)
5110.100	Fringe benefits FICA	1,253,543	1,253,513	(30)
5110.240	Fringe benefits Workers Comp insurance	72,645	72,639	(6)
EXPENSES TOTAL		53,920,193	53,919,782	(411)
REVENUE GRAND TOTALS:		53,920,193	53,920,193	
EXPENSE GRAND TOTALS:		53,920,193	53,919,782	
NET GRAND TOTALS:		-	411	

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Planning and Land Services Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (1.0) Assistant Zoning Administrator position in the Department’s table of organization; and

WHEREAS, this position was evaluated for exemption based on job duties, decision making and specialized knowledge, and Human Resources determined the position should be exempt as this position will now be a direct supervisor over staff members, including the Sanitary Inspector of the department; and

WHEREAS, Human Resources used comparable roles at surrounding counties to place the position in the corresponding range on the classification and compensation plan; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Assistant Zoning Administrator position in pay grade I of the classification and compensation plan, and the addition of one (1.0) Assistant Zoning Administrator position in pay grade 7 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0) Assistant Zoning Administrator position in pay grade I of the classification compensation

plan, and the addition of one (1.0) Assistant Zoning Administrator position in pay grade 7 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Planning and Land Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Zoning Administrator \$24.85/hr Position # 101.680.067 Hours: 2,096	1.0	Deletion	(\$52,086)	(\$27,366)	(\$79,452)
Assistant Zoning Administrator \$26.49/hr Position # 101.680.067 Hours: 2,096	1.0	Addition	\$55,523	\$27,987	\$83,510
Permit Fee Revenue Volume					(\$4,058)
Annual Budget Impact					\$ 0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-116R

Authored by Planning and Land Services

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

PLANNING AND LAND SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/6/2019
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Chuck Lamine
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT-TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Assistant Zoning Administrator position was evaluated for exemption based on job duties, decision making and specialized knowledge. Human Resources completed the exemption test and determined it to be an exempt role as well as moved it to the corresponding classification and compensation exemption grade. This position will now be a direct supervisor over staff members, including the Sanitary Inspector.

ACTION REQUESTED:

Make Assistant Zoning Administrator exempt.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Planning and Land Services Department ("Department") during the 2020 budget process; and

WHEREAS, the department is requesting to add one (1.0) Economic Development Director position in the Department's table of organization; and

WHEREAS, this position is needed in Brown County to perform work involving a wide variety of activities designed to promote the economic growth of the county and its communities; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.0) Economic Development Director position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0) Economic Development Director position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Planning and Land Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Development Director \$41.51/hr Position # 112.610.065 Hours: 2,096	1.0	Addition	\$87,005	\$27,756	\$114,761
Annual Budget Impact					\$ 114,761

35

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-118R

Authored by Planning and Land Services

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

PLANNING AND LAND SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/10/2019
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Chuck Lamine
Planning Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT- TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Economic Development Director Position is needed in Brown County to perform work involving a wide variety of activities designed to promote the economic growth of the county and its communities.

ACTION REQUESTED:

Add 1.0 Economic Development Director Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$114,761
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

35

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Port and Resource Recovery Department ("Department") during the 2020 budget process; and

WHEREAS, a new landfill is scheduled to open in 2022 and prior to opening, a position will be needed to manage bids, contracts, contractors and consultants in construction efforts; and

WHEREAS, the department has determined the need exists to add one (1.00) Landfill Manager starting in November 2020 to assist with preparation for the landfill opening and to assist in hiring and training for the landfill; and

WHEREAS, the Department recommends the following changes to the Department's table of organization: the addition of one (1.00) Landfill Manager in pay grade 8 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.00) Landfill Manager position in pay grade 8 of the classification and compensation plan, as requested through the 2020 budget process to be effective November 1, 2020.

Budget Impact: Port and Resource Recovery

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Landfill Manager \$36.74/hr Position # 104.010.079 Hours: 2,096	1.00	Addition	\$77,007	\$26,363	\$103,370
Annual Budget Impact					\$103,370

36

Partial Budget Impact (11/1/20-12/31/20)	FTE	Addition/ Deletion	Salary	Fringe	Total
Landfill Manager \$36.74/hr Position # 104.010.079 Hours: 2,096	1.00	Addition	\$12,932	\$4,385	\$17,317
Annual Budget Impact					\$17,317

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-088R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19

REQUEST TO: PD&T, Executive, and County Board

MEETING DATE: 10/21, 10/28, 11/6, respectively

REQUEST FROM: Dean Haen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to add a Landfill Manager in November 2020 to manage and support the new landfill being created. This position will manage bids, contracts, contractors, consultants in construction efforts. In late 2021 the manager will assist in hiring, training in preparation of operating the South Landfill.

ACTION REQUESTED:

Add 1.0 Landfill Manager

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$103,370
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Port and Resource Recovery Department (“Department”) during the 2020 budget process; and

WHEREAS, a new landfill is scheduled to open in 2022 and prior to opening, work will be needed for excavation followed by construction management and site development features; and

WHEREAS, the department has determined the need to add one (1.00) Resource Recovery Technician starting in April 2020 to assist with preparation for the landfill opening, and after the landfill is open the position will perform environmental work including gas monitoring, leachate management and ground and surface monitoring; and

WHEREAS, the Department recommends the following changes to the Department’s table of organization: the addition of one (1.00) Resource Recovery Technician in pay grade 6 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.00) Resource Recovery Technician position in pay grade 6 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Port and Resource Recovery

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Technician \$30.06/hr Position # 103.700.079 Hours: 2,096	1.00	Addition	\$63,006	\$25,859	\$88,865
Annual Budget Impact					\$88,865

Partial Budget Impact (4/1/20- 12/31/20)	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Technician \$30.06/hr Position # 103.700.079 Hours: 2,096	1.00	Addition	\$47,375	\$19,917	\$67,292
Partial Year Budget Impact					\$67,292

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-089R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Dean Haen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to add a Resource Recovery Technician to manage the 2019 excavation of the South Landfill followed by construction management of the landfill construction and site development features. Position will transition to performing environmental work once the landfill is open in 2022. Duties to include are gas monitoring, leachate management, ground and surface water monitoring.

ACTION REQUESTED:

Add 1.0 Resource Recovery Technician

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$88,865
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Port & Resource Recovery Department ("Department") during the 2020 budget process; and

WHEREAS, there are currently four (1.0) and two (.50) Resource Recovery Associate positions in the Department's table of organization; and

WHEREAS, the Department is requesting to create tiers in the pay range of the Resource Recovery Associate positions and eliminate the lead pay overall; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that building in tiers to the pay grade would be beneficial to the department; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of four (1.0) and two (.50) Resource Recovery Associate positions at various wages along with the deletion of lead pay and the addition of five (5.00) Resource Recovery Associate positions at three tiers of wages within the pay range.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete four (1.0) and two (.50) Resource Recovery Associate positions at various wages along with the deletion of lead pay, and add four (1.0) and two (.50) Resource Recovery Associate positions at three tiers

of wages within the pay range, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Port and Resource Recovery Department

Annual Budget Impact	FTE	Addition/D eletion	Salary	Fringe	Total
Resource Recovery Associate \$18.00/hr Position 113.560.079 Hours: 1,048	0.50	Deletion	(\$18,864)	(\$3,406)	(\$22,270)
Resource Recovery Associate \$18.41/hr Position 112.560.079 Hours: 2,096	1.00	Deletion	(\$38,587)	(\$6,964)	(\$45,551)
Resource Recovery Associate \$18.00/hr Position 114.560.079 Hours: 1,048	0.50	Deletion	(\$18,864)	(\$17,723)	(\$36,587)
Resource Recovery Associate \$18.00/hr Position 107.560.079 Hours: 2,096	1.00	Deletion	(\$37,728)	(\$6,808)	(\$44,536)
Resource Recovery Associate \$18.00/hr Position 109.560.079 Hours: 2,096	1.00	Deletion	(\$37,728)	(\$21,107)	(\$58,835)
Resource Recovery Associate \$19.33/hr Position 115.560.079 Hours: 2,096	1.00	Deletion	(\$40,516)	(\$25,140)	(\$65,656)
Resource Recovery Associate \$18.50/hr Position 113.560.079 Hours: 1,048	.50	Addition	\$19,388	\$3,499	\$22,887
Resource Recovery Associate \$21.50/hr Position 112.560.079 Hours: 2,096	1.00	Addition	\$45,064	\$8,133	\$53,197
Resource Recovery Associate \$18.50/hr Position 114.560.079 Hours: 1,048	.50	Addition	\$19,388	\$17,817	\$37,205
Resource Recovery Associate \$20.00/hr Position 107.560.079 Hours: 2,096	1.00	Addition	\$41,920	\$7,565	\$49,485
Resource Recovery Associate \$20.00/hr Position 109.560.079 Hours: 2,096	1.00	Addition	\$41,920	\$21,864	\$63,784
Resource Recovery Associate \$21.50/hr Position 115.560.079 Hours: 2,096	1.00	Addition	\$45,064	\$25,961	\$71,025
SEC-Lead Pay 1 Location #800.500.079		Deletion	(\$2,080)	(\$58)	(\$2,138)
Funding from operating revenues and land-tipping fees					(\$22,010)
Annualized budget impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-093R

Authored by Port and Resource Recovery Department
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
STIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: Planning, Development & Transportation, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Dean Haen
Director of Port & Resource Recovery

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization charge to increase the pay for all Resource Recovery Associates and to eliminate the lead pay overall.

ACTION REQUESTED:

Created 'tiered' levels for pay and eliminate lead pay.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from operating revenues and land tipping fees
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.33) LTE After School Instructor position ("Position") in the Department's table of organization; and

WHEREAS, the Green Bay School District agreed to fund additional sessions for the after school program and will reimburse all expenses related to this position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of a (0.33) LTE After School Instructor position, and the addition of a (0.40) LTE After School Instructor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.33) LTE After School Instructor position, and add one (0.40) LTE After School Instructor position, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-After School Instructor \$17.00/hr Position 501.900.083 Hours: 691	0.33	Deletion	(\$11,747)	(\$951)	(\$12,698)
LTE-After School Instructor \$17.00/hr Position 501.900.083 Hours:832	0.40	Addition	\$14,144	\$1,146	\$15,290
Funding from Green Bay Area Public Schools					(\$2,592)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-103R
Authored by UW-Extension
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Green Bay School District has agreed to provide additional funding for the After School Program.

ACTION REQUESTED:

Increase hours to the After School Instructor position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from Green Bay Area School District
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the UW-Extension Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (0.20) LTE Invasive Species Coordinator position (“Position”) in the Department’s table of organization; and

WHEREAS, the Position provides leadership to eradicating invasive plant species in Brown County and is fully funded through the Greater Green Bay Community Foundation; and

WHEREAS, the Department in conjunction with Human Resources recommends increasing the hourly wage for the position from \$10.00 to \$12.00 per hour; and

WHEREAS, Human Resources in conjunction with the Department recommends the following changes to the Department’s table of organization: the deletion of one (0.20) LTE Invasive Species Coordinator position at \$10.00 per hour, and the addition of one (0.20) Invasive Species Coordinator at \$12.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.20) Invasive Species Coordinator position at \$10.00 per hour, and add one (0.20) Invasive Species Coordinator position at \$12.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Invasive Species Coordinator \$10.00/hr Position 116.900.083 Hours: 416	0.20	Deletion	(\$4,160)	(\$710)	(\$4,870)
LTE-Invasive Species Coordinator \$12.00/hr Position 116.900.083 Hours: 416	0.20	Addition	\$4,992	\$854	\$5,846
Funding from the Greater Green Bay Community Foundation					(\$976)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-104R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19

REQUEST TO: PD&T, Executive, and County Board

MEETING DATE: 10/21, 10/28, 11/6, respectively

REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Invasive Species Coordinator provides leadership to eradicating invasive plant species in Brown County. The Greater Green Bay Community Foundation has funding to increase the hourly wage of this position.

ACTION REQUESTED:

Increase hourly salary for LTE Invasive Species Coordinator position from \$10.00 to \$12.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Greater GB Community Foundation funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

40

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT –
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the UW-Extension Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (0.14) LTE Master Gardener Volunteer Coordinator position (“Position”) in the Department’s table of organization; and

WHEREAS, the Position provides oversight to the Master Gardener volunteers and is funded fully through the NEW Master Gardeners; and

WHEREAS, the Department, in conjunction with Human Resources, recommends increasing the hourly wage for the position from \$16.00 to \$17.00 per hour; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (0.14) LTE Master Gardener Volunteer Coordinator position at \$16.00 per hour, and the addition of one (0.14) LTE Master Gardener Volunteer Coordinator position at \$17.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.14) LTE Master Gardener Volunteer Coordinator position at \$16.00 per hour, and add one (0.14) LTE Master Gardener Volunteer Coordinator position at \$17.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Master Gardener Volunteer Coordinator \$16.00/hr Position 126.900.083 Hours: 300	0.14	Deletion	(\$4,800)	(\$507)	(\$5,307)
LTE-Master Gardener Volunteer Coordinator \$17.00/hr Position 126.900.083 Hours: 300	0.14	Addition	\$5,100	\$538	\$5,638
Funding from the NEW Master Gardener's Association					(\$331)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-105R
Authored by UW-Extension
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Master Gardener Volunteer Coordinator provides oversight to the Master Gardener volunteers. NEW Masters Gardeners has funding to increase the hourly salary. .

ACTION REQUESTED:

Increase hourly salary for MG Volunteer Coordinator position from \$16.00 to \$17.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? NEW Master's Gardener funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.28) LTE Invasive Species Aide position ("Position") in the Department's table of organization; and

WHEREAS, the Position works with the Invasive Species Coordinator to eradicate invasive plant species in Brown County and is funded fully through the Greater Green Bay Community Foundation; and

WHEREAS, the Department, in conjunction with Human Resources, recommends increasing the hourly wage for the position from \$9.25 to \$10.00 per hour, and changing the title to LTE Invasive Species Intern in order to continue partnerships with local schools; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.28) LTE Invasive Species Aide position at \$9.25 per hour, and the addition of one (0.28) LTE Invasive Species Intern position at \$10.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.28) LTE Invasive Species Aide position at \$9.25 per hour, and add one (0.28) LTE Invasive Species

42

Intern position at \$10.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Invasive Species Aide \$9.25/hr Position 124.900.083 Hours: 468	0.28	Deletion	(\$4,329)	(\$457)	(\$4,786)
LTE-Invasive Species Intern \$10.00/hr Position 124.900.083 Hours: 468	0.28	Addition	\$4,680	\$494	\$5,174
Funding from the Greater Green Bay Community Foundation					(\$388)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-106R
Authored by UW-Extension
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Exec and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Invasive Species Intern works with the Coordinator to eradicate invasive plant species in Brown County. The Greater Green Bay Community Foundation has funding to increase the hourly wage of this position.

ACTION REQUESTED:

Change title from LTE Invasive Species Aide to LTE Invasive Species Intern and increase hourly salary for position from \$9.25 to \$10.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Greater GB Community Foundation funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT
TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently one (1.00) Clerk /Typist I position ("Position") in the Department's table of organization; and

WHEREAS, the State has reduced their portion of funding for this position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00) Clerk/Typist I position, and the addition of one (0.50) Clerk/Typist I position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.00) Clerk/Typist I position, and add one (0.50) Clerk/Typist I position, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist I \$17.57/hr Position 101.076.083 Hours: 1965	1.00	Deletion	(\$34,526)	(\$11,093)	(\$45,619)
Clerk/Typist I \$17.57/hr Position 101.076.083 Hours: 983	0.50	Addition	\$17,263	\$8,440	\$25,703
Annual Budget Impact					(\$19,916)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-107R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-13-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The state is no longer able to contribute as much funding towards this position.

ACTION REQUESTED:

Delete 1.0 Clerk/Typist I position; Add 0.50 Clerk/Typist I position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$19,916)
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020
BUDGET PROCESS IN THE PUBLIC WORKS DEPARTMENT –
HIGHWAY TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Public Works-Highway Department (“Department”) during the 2020 budget process; and

WHEREAS, there are currently four (0.50) FTE LTE Highway Maintenance Worker positions in the Department’s table of organization; and

WHEREAS, these positions have been difficult to recruit for at the present wage of \$12.00 per hour, and other county comparable positions are paying around \$20.00 for the same limited term job duties; and

WHEREAS, the Department, in conjunction with Human Resources, have determined that increasing the pay to \$20.00 per hour will help with recruitment and retention; and

WHEREAS, Human Resources, in conjunction with the Department, recommend the following changes to the Department’s table of organization: the deletion of four (0.50) LTE Highway Maintenance Worker positions at \$12.00 per hour, and the addition of two (0.50) LTE Highway Maintenance Worker positions at \$20.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete four (0.50) FTE LTE Highway Maintenance Worker positions at \$12.00 per hour, and add two (0.50) FTE

LTE Highway Maintenance Worker positions at \$20.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Public Works-Highway

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Highway Maintenance Worker \$12.00/hr Position 902.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$12.00/hr Position 904.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$12.00/hr Position 905.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$12.00/hr Position 906.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$20.00/hr Position 902.500.044 Hours: 1,040	0.50	Addition	\$20,800	\$2,394	\$23,194
LTE Highway Maintenance Worker \$20.00/hr Position 904.500.044 Hours: 1,040	0.50	Addition	\$20,800	\$2,394	\$23,194
Annual Budget Impact					(\$9,276)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-082R

Authored by Public Works-Highway

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-1-19
REQUEST TO: PD&T Committee, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Paul Fontecchio
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PUBLIC WORKS DEPARTMENT - HIGHWAY TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department would like to increase the wage for the LTE Highway Maintenance Worker positions as well as reduce the quantity to hire annually. The department feels the wage is low for the type of work involved. For the past couple years the department budgeted four (4) .5 FTE, LTE positions at \$12/hr but were not successful in recruiting any employees. This position needs the employee to be able to operate a large tractor mower with bat-wing attachment. If the wage is increased to be more competitive for the work required, the department can attract qualified candidates and actually fill the department's summer needs.

ACTION REQUESTED:

Delete (2) .5 FTE, LTE Highway Maintenance Worker positions
Increase the Rate on (2) .5 FTE, LTE Highway Maintenance Worker positions to \$20/hr

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(9,276)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS IN THE LAND AND WATER
CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION**

WHEREAS, a table of organization request was submitted by the Land and Water Conservation Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently is a (0.18) FTE LTE-Intern/West Shore Project position, and an unfilled (1.00) FTE Agronomist position (“Positions”) in the Department’s table of organization; and

WHEREAS, the Department has received additional funding through the Fox River Demo Farms program to allow for an additional hours for an intern position to complete pollinator insect and fish surveys, coordinate STEM activities and adhere to Ag State Performance Standards; and

WHEREAS, Human Resources, in conjunction with the Department, recommend the following changes to the Department’s table of organization: the deletion of one (0.18) FTE LTE-Intern/West Shore Project position, the deletion of one (1.0) FTE Agronomist position, and the addition of one (0.46) FTE LTE-Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Land and Water Conservation Department table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.18) FTE LTE-Intern/West Shore Project position, delete one (1.0) FTE Agronomist position, and add one (0.46) FTE LTE-Intern position, as requested through the 2020 budget process to be effective January 1, 2020; and

BE IT FURTHER RESOLVED, that, should the funding end, the (0.46) FTE LTE-Intern position (0.46) FTE LTE-Intern position will end and be eliminated from the Department's table of organization.

Budget Impact: Land and Water Conservation Department

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Intern/West Shore Project \$12.00/hr Position # 901.900.048 Hours: 376	0.18	Deletion	(\$4,512)	(\$476)	(\$4,988)
Agronomist Technician \$24.38/hr Position # 109.700.048 Hours: 2,096	1.00	Deletion	(\$51,100)	(\$23,913)	(\$75,013)
LTE-Intern \$12.00/hr Position # 901.900.048 Hours: 960	0.46	Addition	\$11,520	\$1,216	\$12,006
Annualized Budget Impact (net impact of position changes)					(\$67,995)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

LAND CONSERVATION SUBCOMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-081R

Authored by Land and Water Conservation Department
Final Draft Approved by Corporation Counsel's Office

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-1-19
REQUEST TO: Land Con Committee, Executive, and County Board
MEETING DATE: Budget Mtgs TBD
REQUEST FROM: Mike Mushinski
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE LAND AND WATER CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Position would include but not limited to the following activities:

- Coordinate STEM activities with UWGB
- Fish surveys including female spawning and young of the year counts
- Ag State Performance Standards – shallow soils and manure application, cropland erosion investigations
- Demo farm initiatives – pollinator insect surveys

ACTION REQUESTED:

Delete 0.18 LTE – Intern/West Shore Project;
Add 0.46 LTE – LTE Intern
Delete 1.0- Agronomist Technician

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(67,265)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS
IN THE SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION

WHEREAS, a table of organization request was submitted by the Sheriff's Department ("Department") during the 2020 budget process; and

WHEREAS, adding a Sergeant position would offset the increased demands on the investigative division, and four Villages have agreed in their respective contracts to pay their share of their estimated use of the position; and

WHEREAS, the Department and Human Resources have determined that it is desirable to add a (1.00) 5/2 Sergeant position to the Department's table of organization, and recommend doing so.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add a (1.00) 5/2 Sergeant position, as requested through the 2020 budget process to be effective January 1, 2020; and

BE IT FURTHER RESOLVED, that, should the funding for this position end, then this Position will also end and be eliminated from the Sheriff's Department table of organization.

Budget Impact: Sheriff's Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
5/2 Sergeant \$39.34/hr Position # 113.725.074 Hours: 2,040	1.0	Addition	\$80,262	\$31,609	\$111,871

TS Equipment (Computer, Monitors)					\$1,253
Villages of Allouez, Howard, Suamico & Bellevue funding					(\$88,773)
Annual Budget Impact					\$24,351

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-112R
Authored by Sheriff's Department
Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/30/2019
REQUEST TO: Public Safety, Executive, and County Board
MEETING DATE: TBD, 10/28, 11-6-19, respectively
REQUEST FROM: Sheriff Todd DeLain
Sheriff

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

To add 1 Sergeant Investigator to offset the increase demands on the Investigative Division. This is a critical need.

ACTION REQUESTED:

Add 1.0 Sergeant Investigator position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$24,351
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Villages Contracts / Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2020 BUDGET PROCESS
IN THE DISTRICT ATTORNEY'S OFFICE TABLE OF ORGANIZATION

WHEREAS, a table of organization request was submitted by the District Attorney's Office ("Department") during the 2020 budget process; and

WHEREAS, adding a Clerk/Typist II (Subpoena) position would be beneficial as the individual would be the main point of contact for law enforcement, the process serving company and other witnesses, which will help with the flow of information internally and externally; and

WHEREAS, adding a pool of LTE Special Investigator positions would provide investigative assistance to the office; and

WHEREAS, the department has determined that the current vacancy of (1.0) Special Prosecutor position is no longer needed, and that the LTE Co-op Intern Student position should have a wage increase to assist with retention; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a (1.0) Clerk/Typist II (Subpoena) position, adding a (.90) LTE Special Investigator position, adding a (.41) LTE Co-Op Intern Student position, deleting a (1.0) Special Prosecutor position and deleting (.84) LTE Co- Op Intern Student position is desirable and recommends those changes be made.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: adding a (1.0) Clerk/Typist II (Subpoena) position, adding a (.90) LTE Special Investigator position, adding a

(.41) LTE Co-Op Intern Student position, deleting a (1.0) Special Prosecutor position and deleting a (.84) LTE Co-Op Intern Student position as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: District Attorney's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Special Prosecutor \$26.37/hr Position # 114.060.024 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$15,196)	(\$70,468)
LTE Co-op Intern Student \$8.00/hr Position # 901.900.024 Hours: 1,649	0.84	Deletion	(\$13,191)	(\$1,039)	(\$14,230)
LTE Co-op Intern Student \$10.00/hr Position # 901.900.024 Hours: 800	0.41	Addition	\$8,000	\$630	\$8,630
LTE Special Investigators \$25.00/hr Position # TBD Hours: 1,881	0.90	Addition	\$47,036	\$4,964	\$52,000
Clerk/Typist II (Subpoena) \$15.43/hr Position # TBD Hours: 1,965	1.0	Addition	\$30,321	\$18,989	\$49,310
Add TS Equipment (Phones)					\$600
Reduction in Budget Costs Professional Services, Paper Service, Witness fee travel, Expert Witness fee, Office Supplies, Travel & Training, Equip Non-Outlay					(\$25,842)
Annual Budget Impact					\$0

Fiscal Note: This resolution is not reflected in the 2020 Proposed Budget. The increase in personnel expenses will be offset by a decrease in Professional Services, Paper Service, Witness fee travel, Expert Witness fee, Office Supplies, Travel & Training, and Equip Non-Outlay.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-123R

Authored by Human Resources

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
STIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9.30.19
REQUEST TO: Public Safety, Executive, and County Board
MEETING DATE: 10/8/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: David Lasee
District Attorney

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE DISTRICT ATTORNEY'S OFFICE- TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Due to other staff additions, the DA's office is in need of support. The Subpoena Clerk will be added in lieu of an additional legal assistant as it will increase the efficiency of each existing legal assistant and allow them to focus their efforts on directly supporting the case work of the ADAs. The Investigators will allow other professionals to complete their work in a more timely and effective manner and will also assist with process service, thereby reducing the cost of contracted process service fees. The student intern is at a college level and in order to retain, we would like to increase the rate of pay.

ACTION REQUESTED:

Delete 1.0 Special Prosecutor, Change Hours and Rate for Student Intern, Add LTE Special Investigators and add 1.0 Subpoena Clerk

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

DISTRICT ATTORNEY 2020 BUDGET
Revision request related to TO Change Resolution

Account Number	Account Description	2020 Executive	Amended 2020 Executive	Net Change
Fund: 100 - General Fund				
EXPENSES				
5100	Regular earnings	1,075,107	1,092,001	16,894
5110.100	Fringe benefits FICA	82,505	83,798	1,293
5110.110	Fringe benefits Unemployment comp	1,131	1,148	17
5110.200	Fringe benefits Health insurance	231,157	238,245	7,088
5110.210	Fringe benefits Dental Insurance	20,673	21,181	508
5110.220	Fringe benefits Life Insurance	569	569	-
5110.230	Fringe benefits LT disability insurance	4,169	4,072	(97)
5110.235	Fringe benefits ST disability insurance	5,967	5,859	(108)
5110.240	Fringe benefits Workers comp insurance	1,284	2,565	1,281
5110.300	Fringe benefits Retirement	69,772	68,138	(1,634)
5300.001	Supplies Office	18,039	16,000	(2,039)
5340	Travel and training	22,112	19,612	(2,500)
5395.100	Equipment - nonoutlay Other	1,914	1,711	(203)
5708	Professional services	27,500	22,500	(5,000)
5710	Paper service - legal	25,000	15,000	(10,000)
5781.110	Witness fees Travel	8,500	6,000	(2,500)
5782.100	Expert Witness DA	9,000	6,000	(3,000)
EXPENSES TOTAL		1,985,172	1,985,172	0
REVENUE GRAND TOTALS:		1,985,172	1,985,172	
EXPENSE GRAND TOTALS:		1,985,172	1,985,172	
NET GRAND TOTALS:		-	(0)	

ATTORNEY BILLS SUBMITTED TO THE EXECUTIVE COMMITTEE				
FOR October 28, 2019 MEETING				
LAW FIRM	INVOICE NUMBER	DATE	AMOUNT	FOR
ATTY. GARY WICKERT	12W27	10/17/2019	\$ 1,371.75	Airport General
VonBriesen	301111	10/15/2019	\$ 687.50	Highway
VonBriesen	300846	10/14/2019	\$ 110.00	Highway
Conway, Olejniczak & Jerry	11	5/31/2019	\$ 1,453.50	Public Works
VonBriesen	301110	10/15/2019	\$ 3,128.00	CORP COUNSEL
		Total ----	\$ 6,750.75	



von Briesen & Roper, s.c. Attorneys at Law

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: October 15, 2019
Invoice Number: 301110
Attorney: Andrew T. Phillips
Tax ID: 39-1576289

For Professional Services through September 30, 2019

Matter: 911 Provider Contract
Matter Number: 009948-00027

Total Fees	\$	<u>3,128.00</u>
Total Due This Invoice	\$	3,128.00

Brown County

Invoice Date:
Invoice Number:
Matter Number:

October 15, 2019
301110
009948-00027

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/07/19	SLN		0.20	68.00
08/08/19	SLN		0.40	136.00
08/09/19	SLN		0.10	34.00
08/12/19	SLN		0.60	204.00
08/14/19	SLN		0.70	238.00
08/15/19	SLN		0.90	306.00
08/16/19	SLN		1.80	612.00
08/20/19	SLN		0.90	306.00
08/27/19	SLN		0.10	34.00
09/04/19	SLN		0.20	68.00
09/05/19	SLN		1.20	408.00
09/10/19	SLN		0.60	204.00
09/11/19	SLN		0.60	204.00

Brown County

Invoice Date:
Invoice Number:
Matter Number:

October 15, 2019
301110
009948-00027

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
09/24/19	SLN		0.40	136.00
09/30/19	SLN		0.50	170.00
Total Fees			9.20	\$3,128.00

Timekeeper Summary

<u>Name</u>	<u>Timekeeper Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Steven L. Nelson	Shareholder	9.20	340.00	3,128.00
Total		9.20		\$3,128.00
Matter Total				\$3,128.00

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: October 15, 2019
Invoice Number: 301110
Attorney: Andrew T. Phillips
Tax ID: 39-1576289

For Professional Services through September 30, 2019

Matter: 911 Provider Contract
Matter Number: 009948-00027

Total Fees	\$	<u>3,128.00</u>
Total Due This Invoice	\$	3,128.00

GARY A. WICKERT, S.C.
Attorney and Counselor at Law
801 E. WALNUT • P.O. BOX 1656
GREEN BAY, WISCONSIN 54305

Gary A. Wickert

Telephone (920) 433-9425

Fax (920) 432-9188
wicklaw@ghonline.com

October 17, 2019

RECEIVED BY

Brown County Airport
P.O. Box 23600
Green Bay WI 54305-3600

OCT 18 2019

Brown County
Corporation Counsel

Re: General Matters
Our File No. 12 W 27

STATEMENT

<u>DATE</u>	<u>FOR SERVICES RENDERED:</u>	<u>HOURS</u>
10/3	Review information re: rental rates-restaurant; Email to Sue Bertrand and Marty Piette re: Air Host;	1.15
	Email from Sue Bertrand re: percentage rent	.15
10/7	Review Weather Bureau lease; Email to Marty Piette re: Weather Bureau; Review Johnson Controls subfile; Review Frontier subfile re: Addendum B; Emails from Sue Bertrand re: Johnson Controls and ATIS; Review Johnson Controls - Rider; Phone conference with Sue Bertrand re: Johnson Controls, ATIS, and Frontier	1.50
10/8	Email from Marty Piette re: Weather Bureau	.10
10/9	ACT Airline Lease Negotiations webinar Email from Sue Bertrand re: Air Host	1.00 .10
10/10	Email from Sue Bertrand re: Air Host and Review Extension Agreement; Phone conference with Sue Bertrand re: Air Host, etc.; Email to Sue Bertrand re: Air Host	.50
	TOTAL HOURS:	4.65

4.65 HOURS @ \$295.00 PER HOUR =

\$1,371.75

AMOUNT DUE ON ACCOUNT:

\$1,371.75

Thank you.
GAW:prn

O.K.
MAINT
10-17-19

STATEMENT
Law Firm of
CONWAY, OLEJNICZAK & JERRY, S.C.
P.O. Box 23200
Green Bay, WI 54305-3200
PHONE 920-437-0476
FAX 920-437-2868

RECEIVED BY

OCT 15 2019

Brown County
Corporation Counsel

PAUL A. FONTECCHIO
BROWN COUNTY PUBLIC WORKS DEPARTMENT
2198 GLENDALE AVENUE
GREEN BAY WI 54303-6405

ACCOUNT NO:
STATEMENT NO:

Page: 1
05/31/2019
201815-0251
11

PLEASE RETURN THIS PORTION WITH PAYMENT

BROWN COUNTY vs. WISCONSIN PUBLIC SERVICE CORP.
PREVIOUS BALANCE

\$1,440.96

HOURS

05/01/2019	JJR	CONTINUE REVIEWING FILE IN ANTICIPATION OF DRAFTING MOTION FOR SUMMARY JUDGMENT; CONTINUE TO COMPILE DOCUMENTS TO USE AS EXHIBITS FOR AFFIDAVIT IN SUPPORT OF MOTION FOR SUMMARY JUDGMENT	0.80	
05/02/2019	JJR	CONTINUE REVIEWING FILE IN ANTICIPATION OF DRAFTING MOTION FOR SUMMARY JUDGMENT; CONTINUE TO COMPILE DOCUMENTS TO USE AS EXHIBITS FOR AFFIDAVIT IN SUPPORT OF MOTION FOR SUMMARY JUDGMENT	0.70	
05/03/2019	JJR	BEGIN DRAFTING MOTION FOR SUMMARY JUDGMENT; BEGIN DRAFTING BRIEF IN SUPPORT OF MOTION FOR SUMMARY JUDGMENT FACT SECTION	2.20	
05/07/2019	JJR	DRAFT LETTER TO CLIENT RE: QUESTIONS OF FACT MAKING SUCCESS ON SUMMARY JUDGMENT MOTION UNLIKELY	1.20	
05/22/2019	JJR	TELEPHONE CALL TO CLIENT RE: PROCEEDING WITH MEDIATION FOR CURRENT SERVICES RENDERED	0.20	
			5.10	1,453.50
		TOTAL CURRENT WORK		1,453.50
05/28/2019		PAYMENT - THANK YOU - CK 215416		-248.00
		BALANCE DUE		<u>\$2,646.46</u>

BALANCE DUE ON RECEIPT OF THIS STATEMENT.
ACCOUNTS NOT PAID WITHIN 30 DAYS WILL BEAR INTEREST AT LEGAL RATE.
Law Firm of **CONWAY, OLEJNICZAK & JERRY, S.C.**
FED ID. # 39-1254187



von Briesen & Roper, s.c. | Attorneys at Law

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date:	October 15, 2019
Invoice Number:	301111
Attorney:	Andrew T. Phillips
Tax ID:	39-1576289

For Professional Services through September 30, 2019

Matter: General
Matter Number: 009948-00008

Total Fees	\$	<u>687.50</u>
Total Due This Invoice	\$	687.50

Brown County

Invoice Date:
Invoice Number:
Matter Number:

October 15, 2019
301111
009948-00008

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/23/19	BJC	Review relevant law regarding Highway Commissioner authority and county board budgetary authority; draft analysis regarding same.	1.70	467.50
08/27/19	ATP	Emails with Hemery regarding highway commissioner and telephone conference with Atty Conard.	0.20	55.00
08/27/19	BJC	Review issues and relevant law regarding county highway commissioner term of office; phone call with county corporation counsel regarding same.	0.60	165.00
Total Fees			2.50	\$687.50

Timekeeper Summary

<u>Name</u>	<u>Timekeeper Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Bennett J. Conard	Associate	2.30	275.00	632.50
Andrew T. Phillips	Shareholder	0.20	275.00	55.00
Total		2.50		\$687.50
Matter Total				\$687.50

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: October 15, 2019
Invoice Number: 301111
Attorney: Andrew T. Phillips
Tax ID: 39-1576289

*For Professional Services through **September 30, 2019***

Matter: General
Matter Number: 009948-00008

Total Fees	\$	<u>687.50</u>
Total Due This Invoice	\$	687.50



von Briesen & Roper, s.c. | Attorneys at Law

Brown County
Attn: Paul Fontecchio
fontecchio_pa@co.brown.wi.us

Invoice Date: October 14, 2019
Invoice Number: 300846
Attorney: Andrew T. Phillips
Tax ID: 39-1576289

For Professional Services through September 30, 2019

Matter: Highway Legal Matters
Matter Number: 009948-00024

Total Fees	\$	<u>110.00</u>
Total Due This Invoice	\$	110.00

Brown County

Invoice Date:
Invoice Number:
Matter Number:

October 14, 2019
300846
009948-00024

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/23/19	ATP	Analysis of emails and telephone conference with Mr. Fontecchio.	0.20	55.00
08/26/19	ATP	Finalize email to Mr. Fontecchio regarding commissioner authority on safety issues.	0.20	55.00
		Total Fees	0.40	\$110.00
		Matter Total		\$110.00

Brown County
Attn: Paul Fontecchio
fontecchio_pa@co.brown.wi.us

Invoice Date: October 14, 2019
Invoice Number: 300846
Attorney: Andrew T. Phillips
Tax ID: 39-1576289

For Professional Services through September 30, 2019

Matter: Highway Legal Matters
Matter Number: 009948-00024

Total Fees	\$	<u>110.00</u>
Total Due This Invoice	\$	110.00

November 6, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION EXPRESSING STRONG SUPPORT FOR PASSAGE OF
2019 SENATE BILL 5, AND 2019 ASSEMBLY BILL 5, WHICH
DEFINE COUNTY JAILERS AS PROTECTIVE OCCUPATION PARTICIPANTS**

WHEREAS, Wisconsin County Jailers deserve to be treated similarly to other Protective Occupation Participants in many respects, including having the option to retire earlier than other Wisconsin Retirement System (WRS) participants, and being able to participate in the Duty Disability Program, as stated in 2019 Senate Bill 5, and in 2019 Assembly Bill 5 (the Bills); and

WHEREAS, the Bills define County Jailers as persons employed by a County whose principal duties involve supervising, controlling or maintaining a jail or persons confined in a jail, and classify County Jailers as Protective Occupation Participants, while at the same time addressing County concerns regarding the increased costs associated with other Protective Occupation Participants, and associated with Public Safety Employee bargaining units; and

WHEREAS, it is well past time for State Legislators to recognize that the situations and risks County Jailers face and endure while carrying out their job duties, and the effect engaging in such work has on the lives of them and their families, warrant that County Jailers be treated similarly to other Protective Occupation Participants in many respects, as stated in the Bills.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby expresses its strong support for the passage of 2019 Assembly Bill 5, and 2019 Senate Bill 5, and respectfully requests that State Legislators recognize the importance of taking prompt action to remedy this current inequitable situation that County Jailers find themselves in; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the Brown County Clerk shall forward this resolution to Brown County's State Legislative Delegation and Governor for consideration.

Fiscal Note: This resolution may require an appropriation from the General Fund. The actual cost to carry out the resolution is \$5.98, and is within the existing 2019 Budget. The actual fiscal impact is currently an indeterminate amount until the State provides an actuarial study.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

Troy Streckenbach
COUNTY EXECUTIVE

Date Signed: _____

19-126R

Authored by: Corporation Counsel at Request of Public Safety Committee

Approved by: Corporation Counsel

2

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-23-2019
REQUEST TO: Executive Committee and County Board
MEETING DATE: 10/28/19 & 11/6/19, Respectively
REQUEST FROM: David Hemery
Corporation Counsel

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: **RESOLUTION EXPRESSING STRONG SUPPORT FOR PASSAGE OF 2019
SENATE BILL 5, AND 2019 ASSEMBLY BILL 5, WHICH DEFINE COUNTY
JAILERS AS PROTECTIVE OCCUPATION PARTICIPANTS**

ISSUE/BACKGROUND INFORMATION:

Resolution supporting prompt action/passage of WI Senate and Assembly Bills.

ACTION REQUESTED:

For Consideration.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$5.98 plus indeterminate amount (see b., below)
2. Is it currently budgeted? ☐ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded? This resolution may require an appropriation from the General Fund. The actual cost to carry out the resolution is \$5.98, and is within the existing 2019 Budget. The actual fiscal impact is currently an indeterminate amount until the State provides an actuarial study.
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 10-16-19

Agenda No. : _____

To Executive:

Motion from the Floor

I make the following motion: to amend subsection 2.04(2)(a)
of Chapter 2 of the Brown County Code of Ordinances
(Standing committee chair consecutive term limits)

Signed: _____

District No.: #7

[Signature]
D21

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)